



# Fairdeal Filaments Ltd.

Regd. Office : 3<sup>rd</sup> Floor, Dawer Chambers, Near Sub-Jail, Ring Road, Surat - 395 002, GUJARAT.

## NOTICE

**NOTICE IS HEREBY GIVEN THAT THE EXTRA ORDINARY GENERAL MEETING OF THE MEMBERS OF THE COMPANY WILL BE HELD ON SATURDAY, THE 14TH DAY OF MARCH, 2015 AT 11.00 A.M. AT THE REGISTERED OFFICE OF THE COMPANY AT 3RD FLOOR, DAWER CHAMBERS, NEAR SUB-JAIL, RING ROAD, SURAT – 395002, GUJARAT, INDIA TO TRANSACT THE FOLLOWING BUSINESSES:**

### **SPECIAL BUSINESS :**

**1. To consider and if thought fit, to pass with or without modification(s) the following resolution as an Ordinary Resolution:**

“RESOLVED THAT pursuant to provisions of the Section 61, 64 and other applicable provisions, if any, of the Companies Act, 2013, the authorized share capital of the Company be and is hereby increased from Rs.5,50,00,000/- (Rupees Five Crores Fifty Lacs) divided in to 55,00,000 (Fifty Five Lacs) Equity Shares of Rs. 10/- (Rupees Ten) each to Rs.20,00,00,000/- (Rupees Twenty Crores) divided in to 2,00,00,000 (Two Crores) Equity Shares of Rs. 10/- (Rupees Ten) each, with a power of company to increase, reduce or modify the capital and divide all or any of the shares in the capital of the Company, for the time being, and to classify and reclassify such shares from shares of one class into shares of other class or classes and to attach thereto respectively such preferential, deferred, qualified or other special rights, privileges, conditions, or restrictions as may be determined by the company in accordance with articles of association of the company and to vary, modify or abrogate any such right, privileges, conditions, restrictions in such manner and by such persons as may, for the time being, be permitted under the provisions of the Articles of Association of the Company or legislative provisions for the time being in force in that behalf . “

“RESOLVED THAT the existing clause V of the Memorandum of Association of the Company be and is hereby altered by substituting the following new clause :

V. The Authorised Share Capital of the Company is Rs.20,00,00,000/- (Rupees Twenty Crores) divided in to 2,00,00,000 (Two Crores) Equity Shares of Rs. 10/- (Rupees Ten) each.

**2. To consider and if thought fit, to pass, with or without modification(s), the following resolution as a Special Resolution :**

“RESOLVED THAT pursuant to the provisions of Section 14 and all other applicable provisions, if any, of the Companies Act, 2013 including any statutory modification(s) or re- enactment thereof, for the time being in force, and rules made there-under and subject to necessary statutory approvals and modifications if any consent of the members be and is hereby accorded to alter the regulations contained in the existing Articles of Association by incorporating the new regulations in line with the applicable provisions of Companies Act, 2013 and the rules made thereunder and accordingly to adopt the new regulation in the articles of associations as per the amended Articles of Association attached to this notice.”

RESOLVED FURTHER THAT the Board of Directors of the Company be and is hereby authorised to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution.”

**3. To consider and if thought fit, to pass with or without modification(s) the following Resolution as a Special Resolution:**

“RESOLVED THAT pursuant to Sections 62 and all other applicable provisions, if any, of the Companies Act, 2013 read with Companies (Prospectus and Allotment of Securities) Rules, 2014 (including any statutory modification thereto or reenactment thereof for the time being in force) and pursuant to the provisions of Chapter VII of the Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2009 (“SEBI ICDR Regulations”) as in force and provisions of the Memorandum and Articles of Association of the Company and the Listing Agreements entered into by the Company with Stock Exchanges where the shares of the Company are listed, (hereinafter collectively referred to as “Appropriate Authorities”), and subject to such conditions as may be prescribed by any of them while granting any such approval, consent, permission, and/or sanction (hereinafter referred to as “Requisite Approvals”), which may be agreed to by the Board of Directors of the Company (hereinafter referred to as the “Board” which term shall be deemed to include any committee thereof which the Board may have constituted or hereinafter constitute to exercise its powers including the powers conferred by this resolution), the Board be and is hereby authorized at its absolute discretion to create, offer, issue and allot, upto 1839960 equity shares of Rs. 10/- (Rupees Ten only) each fully paid up at Rs.24/- each, the price which is not less than the minimum specified price as per the SEBI (ICDR) Regulations, 2009, on a preferential allotment basis to the following:

Sr. No.	Name of the Proposed Allottees	No. of Equity Shares	Category
1.	Mr. Jayantilal R. Shah	130000	Promoter (Individual)
2.	Mr. Dhirajlal R. Shah	130000	Promoter (Individual)
3.	Mr. Mahendra R. Shah	140000	Promoter (Individual)
4.	Mr. Arvind R. Shah	40000	Promoter (Individual)
5.	Mr. Nitin R. Shah	140000	Promoter (Individual)
6.	Mr. Dipan J. Shah	103000	Promoter (Individual)
7.	Mr. Harsh Shah	103000	Promoter (Individual)
8.	Mr. Dhruv Shah	20000	Promoter (Individual)
9.	Mrs. Damyanti J. Shah	63000	Promoter (Individual)
10.	Mrs. Kanchan D. Shah	63000	Promoter (Individual)
11.	Mrs. Meena M. Shah	63000	Promoter (Individual)
12.	Mrs. Avni A. Shah	63000	Promoter (Individual)
13.	Mrs. Minaxi N. Shah	63000	Promoter (Individual)
14.	Mrs. Sonal D. Shah	6000	Promoter (Individual)
	<b>Total Promoter</b>	<b>1127000</b>	
15.	Mr. Pramod Jivraj Shah	20000	Non-Promoter (Individual)
16.	Ms. Anisha Jitesh Shah	20000	Non-Promoter (Individual)
17.	Mr. Chirag Jitesh Shah	12960	Non-Promoter (Individual)
18.	Mr. Pawankumar Kabra	104500	Non-Promoter (Individual)
19.	Mr. Shyam Sundar Kabra	42000	Non-Promoter (Individual)
20.	Mr. Shyamsundar Kabra HUF	133000	Non-Promoter (Individual)
21.	Ms. Latadevi Kabra	92000	Non-Promoter (Individual)
22.	Mr. Amitkumar Kabra	75000	Non-Promoter (Individual)
23.	Mr. Anandkumar S. Kabra	33500	Non-Promoter (Individual)
24.	Mr. Jayprakash G. Patel	36000	Non-Promoter (Individual)
25.	Ms. Ashwinaben Patel	36000	Non-Promoter (Individual)
26.	Mr. Gaurav Jayprakash Patel	36000	Non-Promoter (Individual)
27.	Ms. Bijal Jayprakash Patel	36000	Non-Promoter (Individual)
28.	Mr. Rajvi Gaurav Patel	36000	Non-Promoter (Individual)
	<b>Total Non-Promoter</b>	<b>712960</b>	

RESOLVED FURTHER THAT in accordance with the Provisions of ICDR Regulations, the 'Relevant Date' for the purpose of calculating the price of Equity Shares to be issued in terms hereof shall be 12th February, 2015, i.e. the date 30 days prior to the date of Extra Ordinary General Meeting to be held.

RESOLVED FURTHER THAT the Board be and is hereby authorized to issue and allot such number of Shares as may be required or as may be necessary in accordance with the terms of the offer, and all such equity shares shall be ranking pari passu and inter-se with the then existing equity shares of the Company in all respects including dividend.

RESOLVED FURTHER THAT for the purpose of giving effect to the above resolution and matters flowing from, connected with and incidental to any of the matters mentioned in the aforesaid resolution, the Board be and is hereby authorized on behalf of the Company to take all actions and to do all such acts, deeds, matters and things as it may, in its absolute discretion, deem necessary, desirable or expedient to the issue or allotment, listing thereof with stock exchange(s) and to resolve and settle all questions and difficulties that may arise in the proposed issue, allotment, utilization of the issue proceeds and to do all acts, deeds and things in connection therewith and incidental thereto as the Board may in its absolute discretion deem fit, without being required to seek any further consent or approval of the shareholders or otherwise to the end and intent that they shall be deemed to have given their approval thereto expressly by the authority of this resolution.”

RESOLVED FURTHER THAT the Board be authorized to delegate all or any of the powers conferred by this resolution on it, to any Committee or Sub-Committee of Directors or the Chairperson or any other Director(s) or Officer(s) of the Company to give effect to the aforesaid resolution, with the power to such Committee/sub- Committee of the Board to further delegate all or any of its powers/duties to any of its members.”

**By Order of Board of Directors of  
FAIRDEAL FILAMENTS LIMITED**

**Place : Surat  
Date : 13/02/2015**

**JITESH R. VARKAL  
Company Secretary**

### **IMPORTANT COMMUNICATION TO MEMBERS**

**The Ministry of Corporate Affairs has taken a “Green Initiative in the Corporate Governance” by allowing paperless compliances by the companies and has issued circulars stating that service of notice / documents including Annual Report can be sent by e-mail to its members. To support this green initiative of the Government in full measure, members who have not registered e-mail addresses, so far, are requested to register their e-mail addresses, in respects of electronic holding with the Depository through their concerned Depository Participants.**

## NOTES

1. The Explanatory Statement pursuant to Section 102 of the Companies Act, 2013, setting out material facts relating to the Special Business to be transacted at the Extraordinary General Meeting (“EGM”) is annexed hereto.
2. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE EGM IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON A POLL INSTEAD OF HIMSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.

A person can act as proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. However, a member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as proxy for any other shareholder. The instrument appointing the Proxy in order to be effective, should be deposited at the Registered Office of the Company, duly completed and signed, not less than 48 hours before commencement of the EGM. A Proxy form is sent here-with.

3. Corporate members intending to send their authorized representatives to attend the EGM are requested to send to the Company a certified true copy of their board resolution authorising their representatives to attend and vote on their behalf at the EGM.
4. Only registered members of the Company or any proxy appointed by such registered member may attend the EGM as provided under the provisions of the Companies Act, 2013.
5. **Voting through Electronic Means**

The Company is pleased to provide e –Voting facility as an alternative mode of voting which will enable the members to cast their votes electronically in compliance with the provisions of Section 108 of the Companies Act, 2013, read with the Companies (Management and Administration) Rules, 2014. Necessary arrangements have been made by the Company with CDSL to facilitate e-Voting. The instructions and manner for availing e-Voting facility are as under:

The Instructions for members for voting electronically are as under:

**In case of members receiving e-mail:**

- (i) Log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com)
- (ii) Click on “Shareholders” tab.
- (iii) Now Enter your User ID
  - a. For CDSL : 16 digits beneficiary ID
  - b. For NSDL : 8 Character DP ID followed by 8 Digits Client ID
  - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (iv) Next enter the Image Verification as displayed and Click on Login.
- (v) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any company, then your existing password is to be used.
- (vi) If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form
PAN*	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) <ul style="list-style-type: none"> <li>• Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field.</li> <li>• In case the sequence number is less than 8 digits enter the applicable number of 0’s before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.</li> </ul>
DOB#	Enter the Date of Birth as recorded in your demat account or in the company records for the said demat account or folio in dd/mm/yyyy format.
Dividend Bank Details#	Enter the Dividend Bank Details as recorded in your demat account or in the company records for the said demat account or folio. <ul style="list-style-type: none"> <li>• Please enter the DOB or Dividend Bank Details in order to login. If the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field.</li> </ul>

- (vii) After entering these details appropriately, click on “SUBMIT” tab.

- (viii) Members holding shares in physical form will then reach directly the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (ix) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (x) Click on the EVSN for FAIRDEAL FILAMENTS LTD on which you choose to vote.
- (xi) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xiii) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xiv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xv) You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.
- (xvi) If Demat account holder has forgotten the changed password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) are required to log on to <https://www.evotingindia.com> and register themselves as Corporates.
  - They should submit a scanned copy of the Registration Form bearing the stamp and sign of the entity to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
  - After receiving the login details they have to create a user who would be able to link the account(s) which they wish to vote on.
  - The list of accounts should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
  - They should upload a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, in PDF format in the system for the scrutinizer to verify the same.

**In case of members receiving the physical copy:**

- (A) Please follow all steps from sl. no. (i) to sl. no. (xvi) above to cast vote.
- (B) The voting period begins on 7th March, 2015 at 10.00 am and ends on 9th March, 2015 at 6.00 pm. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 06/02/2015, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (C) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com) under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
- (D) Mr. Bhairav H. Shukla, Practicing Company Secretary (Membership No. FCS 6212), having his office at, Bhairav H. Shukla, 105-106, Jolly Plaza, Athwagate, Surat – 395 001, has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
- (E) The Scrutinizer shall within a period of not exceeding three (3) working days from the conclusion of the evoting period, unblock the votes in the presence of at least two witnesses not in employment of the Company and forward his report of the votes cast in favour or against, to the Chairman or to any Director or Officer who may be authorized by the Chairman for this purpose.
- (F) The Results shall be declared on or after the Extra-Ordinary General Meeting (EOGM). The Results declared along with the Scrutinizer's Report shall be placed on the Company's website [www.shahlon.com](http://www.shahlon.com) and on the website of CDSL within two (2) days of passing of the resolutions at the EGM of the Company and communicated to the Stock Exchanges.
6. Notice of the EGM along with Attendance Slip and Proxy Form is being sent electronically to all the members whose email IDs are registered with the Company / Depository Participants(s). For members who request for a hard copy and for those who have not registered their email address, physical copies of the same are being sent through the permitted mode.
7. Members / Proxies are requested to bring their duly filled attendance slip sent herewith at the EGM.
8. Relevant documents referred to in the accompanying Notice and the Explanatory Statement are open for inspection by the Members at the Registered Office of the Company during the office hours on all working days except Saturdays between 11.00 a.m. and 1.00 p.m. up to the date of the EGM.

9. Shareholders holding Equity Shares shall have one vote per share as shown against their holding. The shareholders can vote for their entire voting rights as per their discretion.
10. Members who have not registered their e-mail addresses so far are requested to register their e-mail address so that they can receive any communication from the Company electronically.

**By Order of Board of Directors of  
FAIRDEAL FILAMENTS LIMITED**

**Place : Surat  
Date : 13/02/2015**

**JITESH R. VARKAL  
Company Secretary**

## **EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013**

### **ITEM NO. 1**

The company in order to meet its growth objective and to strengthen its financial positing may be required to generate long-term resources by issuing securities. It is therefore deemed appropriate to increase the Authorized Share Capital of the Company from Rs.5,50,00,000/- (Rupees Five Crore Fifty Lacs Only) to Rs.20,00,00,000/- (Rupees Twenty Crores Only) and for that purpose, the Memorandum of Association of the Company is proposed to be suitably altered.

The notice of the afore said general meeting is a proposition for the passing of the resolution for increasing the Authorized Share Capital of the Company from Rs.5,50,00,000/- (Rupees Five Crore Fifty Lacs Only) to Rs.20,00,00,000/- (Rupees Twenty Crores Only).

The authorized share capital of the Company can not be altered without approval of members in their meeting. So your directors proposed to increase the authorized share capital by passing the resolution as mentioned at item No. 1 of this notice for your approval.

The memorandum of association of the company is open for inspection by the members at the registered office of the company during the usual business hours of the company on any working day.

Pursuant to the applicable provisions of the Companies Act, 2013, none of the Directors and Key Managerial Personnel and their relatives is either directly or indirectly concerned or interested, financially or otherwise in the proposed resolution except in capacity of shareholder.

### **ITEM NO. 2**

The existing Articles of Association (AoA) are based on the Companies Act, 1956, and several regulations in the existing AoA contained references to specific sections of the Companies Act, 1956 and some regulations in the existing AoA are no longer in conformity with the Act.

With the coming into force of the Companies Act, 2013, several regulations of the existing AoA of the Company require alteration or deletion. Accordingly, it is proposed to replace the entire existing AoA by a set of new Articles.

The new AoA to be substituted in place of existing AoA are based on Table – F of the Companies Act, 2013 which sets out the model Articles of Association for a company limited by shares.

The Board accordingly recommends the Special Resolution as mentioned at item No. 2 of this notice for your approval.

Pursuant to applicable provisions of the Companies Act, 2013, none of the Directors and Key Managerial Personnel and their relatives is either directly or indirectly concerned or interested, financially or otherwise in the proposed resolution except in capacity of shareholder.

### **ITEM NO.3**

The Board in its meeting discussed the future plan and it is important that the company has adequate capital to support its growth plans it is therefore decided to issue, offer and allot upto a maximum of 1839960 Equity Shares on Preferential Basis to the promoters and non-promoters at Rs.24/- each, a price which is not less than the minimum specified price as per SEBI (ICDR) Regulations, 2009.

Pursuant to section 62 of the Companies Act, 2013 and the Listing Agreement of the stock exchange, whenever it is proposed to increase the subscribed capital of the company by further issue and allotment of shares its needs to offer to the existing shareholders decided otherwise in the general meeting. The Company makes the following disclosures pursuant to Rule 13 (2) (d) of the Companies (Share capital and Debenture) Rules, 2014 in this explanatory statement.

The details of the issue and other particulars as required in terms of Regulation 73 (1) of SEBI (ICDR) Regulations, 2009 in relation to the resolution for the proposed preferential issue are given as under:

**(i) The Objects of the Preferential Issue:**

The funds to be raised from the proposed issue of Equity Shares will be utilized to reduce the unsecured loan of the company and for funding of the expenditure for expansion, investment, support growth plans of the Company, long-term working capital and general corporate purposes.

**(ii) The intention of the promoters / directors / key management persons to subscribe to the Preferential Issue:**

The promoter of the Company intends to subscribe to the Preferential Issue in order to infuse capital for the aforementioned objects.

Except Shri Dhirajlal R. Shah, Shri Jayantilal R. Shah and Shri Arvind R. Shah, no other director or key management person intends to subscribe the preferential issue.

**(iii) Pricing of Securities to be issued:**

Company has obtained a certificate from Chartered Capital And Investment Limited [CCIL], the Merchant Banker, having CIN No. L45201GJ1986PLC008577, certifying compliance of regulation 76A (regarding pricing of equity shares) of SEBI (ICDR) Regulations by the Company.

The issue of Equity Shares on preferential basis to the Promoters and Non-Promoters of the Company will be in such manner and on such price, terms and conditions as may be determined by the Board in accordance with the provisions of Chapter VII of SEBI (ICDR) Regulations, 2009.

The Equity Shares allotted pursuant to the above Resolution shall rank pari-passu in all respects with the existing Equity Shares of the Company.

**(iv) Relevant Date:**

The Relevant Date for the purpose of determining the pricing of shares in accordance with Chapter VII of SEBI (ICDR) Regulations, 2009 is Thursday the 12th February, 2015. [i.e. 30 days prior to the date of the Extra Ordinary General Meeting]

**(v) Particulars of Subscribers to Equity Shares**

The Company proposes to issue Equity Shares by way of preferential issue to the Promoters and Non-Promoters as per the details given herein below:

Name of the Proposed subscribers	Pre Preferential Issue		New Allotment No. of Shares	Post Preferential Issue	
	No. of Shares held	% of Holding		No. of Shares held	% of Holding
Category – Promoter					
Mr. Jayantilal R. Shah	131887	3.60%	130000	261887	4.76%
Mr. Dhirajlal R. Shah	133791	3.66%	130000	263791	4.80%
Mr. Mahendra R. Shah	87600	2.39%	140000	227600	4.14%
Mr. Arvind R. Shah	223632	6.11%	40000	263632	4.79%
Mr. Nitin R. Shah	117500	3.21%	140000	257500	4.68%
Mr. Dipan J. Shah	35200	0.96%	103000	138200	2.51%
Mr. Harsh M. Shah	35500	0.97%	103000	138500	2.52%
Mr. Dhruv A. Shah	0	0.00%	20000	20000	0.36%
Mrs. Damyanti J. Shah	5000	0.14%	63000	68000	1.24%
Mrs. Kanchan D. Shah	50800	1.39%	63000	113800	2.07%
Mrs. Meena M. Shah	80400	2.20%	63000	143400	2.61%
Mrs. Avani A. Shah	70300	1.92%	63000	133300	2.42%
Mrs. Minaxi N. Shah	29100	0.80%	63000	92100	1.67%
Mrs. Sonal D. Shah	10000	0.27%	6000	16000	0.29%

Name of the Proposed subscribers	Pre Preferential Issue		New Allotment	Post Preferential Issue	
	No. of Shares held	% of Holding	No. of Shares	No. of Shares held	% of Holding
Mr. Pramod Jivraj Shah	0	0%	20000	20000	0.36%
Ms. Anisha Jitesh Shah	0	0%	20000	20000	0.36%
Mr. Chirag Jitesh Shah	0	0%	12960	12960	0.24%
Mr. Pawankumar Kabra	0	0%	104500	104500	1.90 %
Mr. Shyam Sundar Kabra	0	0%	42000	42000	0.76%
Mr. Shyamsundar Kabra HUF	0	0%	133000	133000	2.42%
Ms. Latadevi Kabra	0	0%	92000	92000	1.67%
Mr. Amitkumar Kabra	0	0%	75000	75000	1.36%
Mr. Anandkumar S. Kabra	0	0%	33500	33500	0.61%
Mr. Jayprakash G. Patel	0	0%	36000	36000	0.65%
Ms. Ashwinaben Patel	0	0%	36000	36000	0.65%
Mr. Gaurav Jayprakash Patel	0	0%	36000	36000	0.65%
Ms. Bijal Jayprakash Patel	0	0%	36000	36000	0.65%
Mr. Rajvi Gaurav Patel	0	0%	36000	36000	0.65%

All the individual allottees will be the ultimate beneficial owner of the shares proposed to be allotted to them.

**(vi) Shareholding Pattern Pre and Post Preferential Issue:**

Table	A		B	
	Pre-Allotment		Post Allotment	
	Total No. of Shares	% of Total Voting Rights	Total No. of Shares	% of Total Voting Rights
Promoters/Promoters' Group	1705304	46.59%	2832304	51.50%
Banks, FIs, Insurance Companies etc.	0	0.00%	0	0.00%
Body Corporate	83312	2.28%	83312	1.51%
Individual	1336733	36.52%	2049693	37.27%
NRI	534691	14.61%	534691	9.72%
<b>Total</b>	<b>3660040</b>	<b>100.00%</b>	<b>5500000</b>	<b>100.00%</b>

**(vii) Change in Management:**

The issue of Equity shares will not result in any change in the management or control of the Company.

**(viii) Lock in of Equity Shares**

- (i) In terms of provisions of regulation 78 of SEBI (ICDR) Regulations, Equity shares, upto 20% of the total capital of the Company, to be allotted to the promoters on a preferential basis as set out in the resolution shall be locked in for a period of three years from the date of trading approval and balance shall be locked in for a period of 1 year from the date of trading approval.
- (ii) The Equity shares to be allotted to the Non-Promoters on a preferential basis as set out in the resolution shall be locked in for a period of one year as per requirements of SEBI (ICDR) Regulations.

IN addition, the entire pre preferential allotment shareholding, if any, of all the allottees shall be locked in from the relevant date upto a period of 6 months from the date of trading approval.



**(ix) Proposed time within which the allotment shall be completed:-**

As required under the SEBI (ICDR) Regulations, 2009, the Company shall complete the allotment(s) of Equity shares as aforesaid on or before the expiry of 15 days from the date of passing of this resolution by the shareholders granting consent for preferential issue or in the event allotment of Equity shares would require any approval(s) from any regulatory authority or the Central Government, within 15 (fifteen) days from the date of such approval(s), as the case may be.

**(x) Undertaking for Re-computation of Issue Price:**

Since the price at which the preferential issue is proposed to be made is in compliance with the applicable pricing mechanism prescribed under Regulation 76A (regarding pricing of equity shares) of SEBI (ICDR) Regulations, 2009 thus the Company is not required to re-compute the price at the time of allotment of equity shares to the proposed allottees.

Thus, the requirement to furnish undertakings under Regulations 73(1)(f) and (g) of SEBI (ICDR) Regulations, 2009 are not applicable.

**(xi) Others:**

The certificate of the Statutory Auditors to the effect that the present preferential issue is being made in accordance with the requirements contained in Chapter VII of the SEBI (ICDR) Regulations, 2009 shall be open for inspection at the Registered Office of the Company on all working days except Saturday and Sundays between 11.00 a.m. to 1.00 p.m. till the date of Extra Ordinary General Meeting.

As it is proposed to issue Equity shares on preferential basis, special resolution is required to be approved by members pursuant to the provisions of Section 62 of the Companies Act, 2013 and Chapter VII of the SEBI (ICDR) Regulations, 2009 and other applicable provisions (if any).

The Board of Directors recommends passing of this Resolution. Mr. Jayantilal R. Shah, Director, Mr. Dhirajlal R. Shah, Managing Director and Mr. Arvind R. Shah, Whole-time director, along with their relatives being Promoters of the Company are deemed to be concerned or interested in the proposed Resolution. Save and accept the above none of the other Directors, Key Managerial Persons of the Company or any relatives of such Directors or KMP are in any way concerned or interested financially or otherwise in the proposed resolutions.

**By Order of Board of Directors of  
FAIRDEAL FILAMENTS LIMITED**

**Place : Surat  
Date : 13/02/2015**

**JITESH R. VARKAL  
Company Secretary**

# Fairdeal Filaments Ltd.

(CIN : L17110GJ1990PLC013771)

Regd. Office : 3rd Floor, Dawer Chambers, Near Sub-Jail, Ring Road, Surat – 395002 (Gujarat)  
Tel : +91 261 3090200, Fax : +91 261 2635550, Web : www.shahlon.com

## PROXY FORM

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name of the member (s) :	
Registered address :	
E-mail Id :	
Folio. No. / DP ID No. & Client ID No. :	

I/We being the Member(s) of \_\_\_\_\_ shares of Fairdeal Filaments Limited, hereby appoint :

- 1) Name : \_\_\_\_\_ Address : \_\_\_\_\_  
Email id : \_\_\_\_\_ Signature : \_\_\_\_\_ or failing him/her
- 2) Name : \_\_\_\_\_ Address : \_\_\_\_\_  
Email id : \_\_\_\_\_ Signature : \_\_\_\_\_ or failing him/her
- 3) Name : \_\_\_\_\_ Address : \_\_\_\_\_  
Email id : \_\_\_\_\_ Signature : \_\_\_\_\_ or failing him/her

as my/our proxy to attend and vote (on a poll) for me/us, on my/our behalf at the EXTRAORDINARY GENERAL MEETING of the Company, to be held on Saturday, The 14th Day of March, 2015 at the Registered office of the company and at any adjournment thereof in respect of such resolutions as are indicated below:

Sr.	Resolutions	Vote (*Optional)	
		For	Against
1	To increase in Authorised Share Capital of the company.		
2	To Adopt New Set of Articles of Association.		
3	Preferential Issue of Equity Shares of the Company to Promoters, Promoter Group & Non-Promoter of the company on a preferential basis as per applicable SEBI regulations.		

Signed this \_\_\_\_\_ day of March, 2015.

Signature of the Shareholder(s) \_\_\_\_\_

Signature of Proxy holder(s) \_\_\_\_\_

Affix  
Rs.1  
Revenue  
Stamp

- NOTE:**
1. The proxy in order to be effective should be duly stamped, completed and signed and must be deposited at the registered office of the company not less than 48 hours before the time for holding the aforesaid meeting. The Proxy need not be a member of the company.
  2. A Proxy need not be a member of the Company. Pursuant to the provisions of section 105 of the Companies Act, 2013, a person can act as proxy on behalf of not more than fifty members and holding in aggregate not more than ten percent of the total share capital of the Company. Members holding more than ten percent of the total share capital of the Company may appoint a single person as proxy, who shall not act as proxy for any other member.
  3. Appointing a proxy does not prevent a member from attending the meeting in person if he so wishes.

# Fairdeal Filaments Ltd.

(CIN : L17110GJ1990PLC013771)

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## ATTENDANCE SLIP

- PLEASE COMPLETE THIS ATTENDANCE SLIP AND HAND IT OVER AT THE ENTRANCE OF THE MEETING VENUE.
- THIS ATTENDANCE IS VALID ONLY IN CASE SHARES ARE HELD ON THE DATE OF MEETING.

I/We hereby record my/our presence at the EXTRA-ORDINARY GENERAL MEETING of the Company held on Saturday, The 14th Day of March, 2015 at 11.00 A.M. at the registered office of the Company.

Ledger Folio / Client ID. No. :

No. of shares held :

Name/s of the Shareholder(s) / proxy :

\_\_\_\_\_  
Signature of shareholder(s) / Proxy present

# ARTICLES OF ASSOCIATION OF FAIRDEAL FILAMENTS LIMITED

## CONSTITUTION OF THE COMPANY

The following regulations comprised in these Articles of Associations were adopted pursuant to members' resolution passed at the general meeting of the Company held on \_\_\_\_\_ 2015 in substitution for, and to the entire exclusion of, the earlier regulations comprised in the extant Articles of Association of Company

1. The regulations contained in Table "F" in the Schedule I to the Companies Act, 2013, shall apply to the Company so far as they are not inconsistent with or repugnant to any of the regulations contained in this Articles of Association of the Company.

## INTERPRETATION

### Interpretation Clause

2. In the interpretation of these Articles, the following words and expressions shall have following meanings, unless repugnant to the subject or context:

**(1) The Act**

"The Act" means the Companies Act, 2013 and includes any statutory modification or re-enactment thereof for the time being in force.

**(2) These Articles or These Presents or Regulations**

"These Articles" or "These Presents" or "Regulation" means these Articles of Association for the time being or as altered from time to time by Special Resolution and includes the memorandum where the context so requires and also includes regulations made by SEBI as may be applicable.

**(4) "Alter" and "Alteration"**

"Alter" and "Alteration" shall include the making of additions, omission, insertion, deletion and substitutions.

**(5) Annual General Meeting**

"Annual General Meeting" means a General Meeting of the members held in accordance with the provisions of Section 96 of the Act.

**(6) Auditors**

"Auditors" means and includes those persons appointed as such for the time being of Company.

**(7) Board or Board of Directors**

"Board" or "Board of Directors" in relation to the Company means the collective body of the Directors of the Company.

**(8) Beneficial Owner**

"Beneficial Owner" shall have the meaning assigned thereto by Section 2 (I)(a) of the Depositories Act, 1996.

**(9) Capital**

"Capital" means the share capital for the time being raised or authorised to be raised for the purposes of the Company.

**(10) Chairman**

"The Chairman" means the Chairman of the Board of Directors for the time being of the Company.

**(11) Charge**

"Charge" means an interest or lien created on the property or assets of a Company or any of its undertakings or both as security and includes a mortgage

**(12) The Company or This Company**

The Company" or "This Company" means FAIRDEAL FILAMENTS LIMITED.

**(13) Company Secretary**

"Company secretary" or "secretary" means a company secretary as defined in clause (c) of sub-section (1) of section 2 of the Company Secretaries Act, 1980 who is appointed by a company to perform the functions of a company secretary under this Act;

**(14) Debenture**

“Debenture” includes debenture-stock, bonds and any other securities of the Company, whether constituting a charge on the assets of the Company or not.

**(15) Directors**

“Directors” means the Board of Directors for the time being of the Company or as the case may be the Directors assembled at a Board or acting under a Circular Resolution under these Articles.

**(16) Depository**

“Depository” shall have the meaning assigned thereto by Section 2(a)(e) of the Depositories Act, 1996. “Depository Act” means the Depository Act, 1996 including any statutory modifications or re-enactment thereof including all the rules notifications, circulars issued thereof and for time being in force.

**(17) Dividend**

“Dividend” includes any interim dividend;

**(18) Documents**

“document” includes summons, notice, requisition, order, declaration, form and register, whether issued, sent or kept in pursuance of this Act or under any other law for the time being in force or otherwise, maintained on paper or in electronic form;

**(19) Employees Stock option**

“Employees’ stock option” means the option given to the directors, officers or employees of a company or of its holding company or subsidiary company or companies, if any, which gives such directors, officers or employees, the benefit or right to purchase, or to subscribe for, the shares of the company at a future date at a pre-determined price;

**(20) Extra-ordinary General Meeting**

“Extraordinary General Meeting” means an Extra-ordinary General Meeting of the members duly called and constituted and any adjourned holding thereof.

**(21) Financial Year**

“Financial year”, in relation means the period ending on the 31st day of March every year.

**(22) Free Reserves”**

“Free reserves” means such reserves which, as per the latest audited balance sheet of a company, are available for distribution as dividend:

**Provided that—**

- (i) Any amount representing unrealized gains, notional gains or revaluation of assets, whether shown as a reserve or otherwise, or
- (ii) Any change in carrying amount of an asset or of a liability recognized in equity, including surplus in profit and loss account on measurement of the asset or the liability at fair value, shall not be treated as free reserves;

**(23) Global Depository Receipts**

“Global Depository Receipt” means any instrument in the form of a depository receipt, by whatever name called, created by a foreign depository outside India and authorized by a company making an issue of such depository receipts;

**(24) Indian Depository Receipts**

Indian Depository Receipt” means any instrument in the form of a depository receipt created by a domestic depository in India and authorised by a company incorporated outside India making an issue of such depository receipts;

**(25) “Key managerial Personnel”**

“Key managerial personnel”, in relation to a company, means—

- (i) the Chief Executive Officer or the managing director or the manager;
- (ii) the company secretary;
- (iii) the whole-time director;
- (iv) the Chief Financial Officer; and
- (v) such other officer as may be prescribed;

**(26) Meeting or General Meeting**

“Meeting” or “General Meeting” means a meeting of the members.

**(27) Members**

“Member”, in relation to a company, means—

- (i) The subscriber to the memorandum of the company who shall be deemed to have agreed to become member of the company, and on its registration, shall be entered as member in its register of members;
- (ii) Every other person who agrees in writing to become a member of the company and whose name is entered in the register of members of the company;
- (iii) Every person holding shares of the company and whose name is entered as a beneficial owner in the records of a depository;

**(28) Month**

“Month” means a period of 30 days and a calendar month means English calendar months.

**(29) Office**

“Office” means the Registered Office for the time being of the Company.

**(30) Ordinary or Special Resolution**

“Ordinary or Special Resolution” means an Ordinary resolution, or as the case may be, Special Resolution shall have the meaning assigned to it by Section 114 of the Act.

**(31) Paid up**

“Paid up” share capital or share capital paid up means such aggregate amount of money credited as paid up as is equivalent to the amount received as paid-up in respect of shares issued and also includes any amount credited as paid-up in respect of shares of the company, but does not include any other amount received in respect of such shares, by whatever name called;

**(32) Persons**

“Persons” includes companies, Association of Person, Corporation, Firm as well as Individuals

**(33) Proxy**

“Proxy” means an instrument whereby any person is authorised to attend a meeting and vote for a member at the General Meeting or a poll.

**(34) Register of Companies**

Register of Companies means the register of companies maintained by the Registrar on paper or in any electronic mode under this Act;

**(35) Register of Members**

“The Register of Members” means the Register of Members to be kept pursuant to the provisions of this Act.

**(36) Registrar**

“The Registrar” means a Registrar, an Additional Registrar, a Joint Registrar, a Deputy Registrar or an Assistant Registrar, having the duty of registering companies and discharging various functions under this Act;

**(37) Seal**

“Seal” means the Common Seal for the time being of the Company.

**(38) Security/Securities**

“Security” means such security as may be specified by SEBI from time to time.

“Securities” means the securities as defined in clause (h) of section 2 of the Securities Contracts (Regulation) Act, 1956;

**(39) Securities & Exchange Board of India**

“Securities & Exchange Board of India” means the Securities & Exchanges Board of India established under Section 3 of the Securities & Exchange Board of India, Act, 1992;

#### **(40) Shares**

“Share” means share in the share capital of the Company and includes stock; where distribute between stocks and share is expresses or implied. The shares in the capital shall be distinguished by its appropriate number. Provided that nothing in this section shall apply to the shares held with a depository.

#### **(41) Singular number**

Words importing the singular number include where the context admits or requires the plural number and vice versa.

#### **(42) Expression in the act to bear the same meaning in Articles**

Save as aforesaid, any words and expressions contained in these Articles shall bear the same meaning as in the Act or any statutory modifications thereof for the time being in force.

### **CAPITAL**

3. The Authorized Share Capital of the Company shall be as per Paragraph V of the Memorandum of Association of the Company with rights to alter the same in whatever way as deemed fit by the Company. The Company may increase the Authorised Capital which may consist of Equity and/or Preference Shares as the company in General Meeting may determine in accordance with the law for the time being in force relating to Companies with power to increase or reduce such capital from time to time, in accordance with the Regulations of the Company and the legislative provisions for the time being in force in this behalf and with power to divide the shares in the Capital for the time being into Equity Share Capital or Preferences Share Capital and to attach thereto respectively any preferential, qualified or special rights, privileges or conditions and to vary, modify, amalgamate and abrogate the same in such manner as may be determined by or in accordance with these presents.

#### **Preference share capital not to exceed total nominal value**

In the event of the Preference shares being issued, total nominal value of the issued Preference shares shall not at any time exceed the total nominal value of the issued Ordinary shares. The Preference shares to be issued shall rank equally with or in priority to Preference shares already issued.

#### **Rights of Preference Shareholders**

Preference shareholders shall have the same rights as ordinary shareholders as regards receiving of notices, reports and balance sheets and attending General meetings of the Company.

#### **Preference shareholders shall have the right to vote on:-**

- (a) resolutions placed before the company which directly affect the rights attached to his preference shares or
- (b) any resolution for the winding up of the company or
- (c) for the repayment or reduction of its equity or preference share capital and his voting right on a poll shall be in proportion to his share in the paid-up preference share capital of the company:

Provided further that where the dividend in respect of a class of preference shares has not been paid for a period of two years or more, such class of preference shareholders shall have a right to vote on all the resolutions placed before the company

Provided that the proportion of the voting rights of equity shareholders to the voting rights of the preference shareholders shall be in the same proportion as the paid-up capital in respect of the equity shares bears to the paid-up capital in respect of the preference shares:

#### **Increase of Capital by the Company; how carried into effect**

The Company may in General Meeting, from time to time by ordinary resolution, increase its capital by creation of new shares which may be unclassified and may be classified at the time of issue in one or more classes and of such amount or amounts as may be deemed expedient. The new shares shall be issued upon such terms and conditions with such rights and privileges annexed thereto as the resolution shall be prescribed and in particular, such shares may be issued with a preferential or qualified right to dividend and in the distribution of assets of the Company and with a right of voting at General Meeting of the Company in conformity with Sections 47 of the Act..

#### **New Capital same as existing capital**

5. Except in so far as otherwise provided by the conditions of issue or by these Articles, any capital raised by the creation of new shares, shall be considered as part of the existing capital and shall be subject to the provisions herein contained with reference to the payment of calls and installments, forfeiture, lien, surrender, transfer and transmission, voting and otherwise.

#### **Redeemable Preference Shares**

6. Subject to the provisions of Section 55 of the Act, the Company shall have the power to issue preference shares which are or at the option of the Company are liable to be redeemed in accordance with Section 55 of the Act and the resolution authorizing such issue shall prescribe the manner, terms and conditions of redemption.

### **Provisions to apply on issue of Redeemable Preference Shares**

7. On the issue of redeemable preference shares under the provisions of Article 6 hereof, the following provisions shall take effect.
- (a) no such shares shall be redeemed except out of the profits of the company which would otherwise be available for dividend or out of the proceeds of a fresh issue of shares made for the purposes of such redemption;
  - (b) no such shares shall be redeemed unless they are fully paid;
  - (c) where such shares are proposed to be redeemed out of the profits of the company, there shall, out of such profits, be transferred, a sum equal to the nominal amount of the shares to be redeemed, to a reserve, to be called the Capital Redemption Reserve Account, and the provisions of this Act relating to reduction of share capital of a company shall, except as provided in this section, apply as if the Capital Redemption Reserve Account were paid-up share capital of the company; and
  - (d) the premium, if any, payable on redemption shall be provided for out of the profits of the company or out of the company's securities premium account, before such shares are redeemed.

### **Reduction of Capital**

8. The Company may Subject to the provisions of Sections 66 of the Act and other applicable provisions, if any of Act from time to time by special resolution reduce in any manner and in particular, may—
- (a) Extinguish or reduce the liability on any of its shares in respect of the share capital not paid-up; or
  - (b) Either with or without extinguishing or reducing liability on any of its shares,—
    - (i) cancel any paid-up share capital which is lost or is unrepresented by available assets; or
    - (ii) pay off any paid-up share capital which is in excess of the wants of the company, alter its memorandum by reducing the amount of its share capital and of its shares accordingly:

Provided that no such reduction shall be made if the company is in arrears in the repayment of any deposits accepted by it, either before or after the commencement of this Act, or the interest payable thereon.

### **Consolidation division, sub-division and cancellation of Shares**

9. Subject to the provisions of Section 61 of the Act, the Company in General Meeting may from time to time by an ordinary resolution alter the conditions of its Memorandum as follows :
- (a) increase its authorised share capital by such amount as it thinks expedient;
  - (b) Consolidate and divide all or any of its share capital into shares of large amount than its existing shares.  
Provided that no consolidation and division which results in changes in the voting percentage of shareholders shall take effect unless it is approved by the Tribunal on an application made in the prescribed manner;
  - (c) convert all or any of its fully paid-up shares into stock, and reconvert that stock into fully paid-up shares of any denomination;
  - (d) Sub-divide its shares or any of them into shares of smaller amount than fixed by the Memorandum, so however, that in the sub-division the proportion between the amount paid and the amount, if any, unpaid on such reduce share shall be the same as it was in the case of the share from which the reduced share is derived.
  - (e) Cancel any shares which at the date of the passing of the resolution have not been taken or agreed to be taken by any person and diminish the amount of its share capital by the amount of the shares so cancelled. A cancellation of shares in pursuance of this sub-clause shall not be deemed to be reduction of share capital within the meaning of the Act.

Whenever the Company shall do any one or more of the things provided for in the foregoing sub-clauses (a) to (e), the Company shall within thirty days thereafter give notice thereof to the Registrar as required by Section 64 of the Act, specifying, as the case may be the shares, consolidated, divided, sub-divided or cancelled.

### **Modification of rights**

10. Whenever a share capital of the Company, is divided into different classes of shares, all or any of the rights and privileges attached to each class may, subject to the provisions of Section 48 of the Act, be modified, commuted, affected, abrogated, dealt with or varied with the consent in writing of the holders, of not less than three-fourth of the issued capital of that class or with the sanction of a special resolution passed at a separate meeting of the holders of shares of that class
- (a) if provision with respect to such variation is contained in the memorandum or articles of the company; or
  - (b) in the absence of any such provision in the memorandum or articles, if such variation is not prohibited by the terms of issue of the shares of that class:

Provided that if variation by one class of shareholders affects the rights of any other class of shareholders, the consent of three-fourths of such other class of shareholders shall also be obtained and the provisions of this section shall apply to such variation. This Article is not to derogate from any power the Company would have if this Article was omitted.

## **SHARES AND CERTIFICATES**

### **Restriction on allotment and return of allotment**

11. The Board of Directors shall observe the restrictions to allotment of shares to the public contained in Sections 39 of the Act.

### **Further issue of share Capital - Section 62**

- 12.1 Where at any time the Company proposes to increase the subscribed capital the issue of further shares, such shares shall be offered—

- (a) to persons who, at the date of the offer, are holders of equity shares of the company in proportion, as nearly as circumstances admit, to the paid-up share capital on those shares by sending a letter of offer subject to the following conditions, namely:—
- i. the offer shall be made by notice specifying the number of shares offered and limiting a time not being less than fifteen days and not exceeding thirty days from the date of the offer within which the offer, if not accepted, shall be deemed to have been declined;
  - ii. unless the articles of the company otherwise provide, the offer aforesaid shall be deemed to include a right exercisable by the person concerned to renounce the shares offered to him or any of them in favour of any other person; and the notice referred to in clause (i) shall contain a statement of this right;
  - iii. after the expiry of the time specified in the notice aforesaid, or on receipt of earlier intimation from the person to whom such notice is given that he declines to accept the shares offered, the Board of Directors may dispose of them in such manner which is not dis-advantageous to the shareholders and the company;
- (b) to employees under a scheme of employees' stock option, subject to special resolution passed by company and subject to such conditions as may be prescribed; or
- (c) to any persons, if it is authorised by a special resolution, whether or not those persons include the persons referred to in clause (a) or clause (b), either for cash or for a consideration other than cash, if the price of such shares is determined by the valuation report of a registered valuer subject to such conditions as may be prescribed.

- (2) The notice referred to in sub-clause (i) of clause (a) of sub-section (1) shall be dispatched through registered post or speed post or through electronic mode to all the existing shareholders at least three days before the opening of the issue.

- (3) Nothing in this section shall apply to the increase of the subscribed capital of a company caused by the exercise of an option as a term attached to the debentures issued or loan raised by the company to convert such debentures or loans into shares in the company:

Provided that the terms of issue of such debentures or loan containing such an option have been approved before the issue of such debentures or the raising of loan by a special resolution passed by the company in general meeting.

### **Shares under control - Allotment of Shares at a premium or discount**

13. Subject to the provisions of these Articles and of the Act, the shares (including any shares forming part of any increased capital of the Company) shall be under the control of the Directors who may allot or otherwise dispose off the same to such person on such terms and conditions and at such time as they think fit with full power, subject to the sanction of the Company in General Meeting to give any person the option to call for or be allotted shares of any class of the Company either at a premium or at par or at a discount subject to the provisions of Sections 52 and 53 of the Act, and such option being exercisable for such time and for such consideration as the Directors think fit.

### **Application of premium received on shares**

14. (1) Where the Company issue shares at a premium whether for cash or otherwise a sum equal to the aggregate amount or value of the premium on these shares shall be transferred to an account to be called "The Share Premium Account" and the provisions of the Act, relating to the reduction of the share capital of the Company shall, except as provided in this Article, apply as if the share premium account were paid up share capital of the Company.
- (2) The share premium account may, notwithstanding anything in clause (1) hereof be applied by the Company:
- (a) towards the issue of unissued shares of the Company to be issued to the members of the Company, as fully paid bonus shares;
  - (b) in writing off the preliminary expenses of the Company;
  - (c) in writing off the expenses of or the commission paid or discount allowed on any issue of shares or debentures of the Company; or



- (d) in providing for the premium payable on the redemption of any redeemable preference shares or of any debentures of the Company.
  - (e) For the purchase of its own shares or other securities under Section 68 of the Companies Act, 2013
- (3) The securities premium account may, notwithstanding anything contained in clause (1) and (2), be applied by such class of companies, as may be prescribed and whose financial statement comply with the accounting standards prescribed for such class of companies under Section 133,—
- (a) in paying up unissued equity shares of the company to be issued to members of the company as fully paid bonus shares; or
  - (b) in writing off the expenses of or the commission paid or discount allowed on any issue of equity shares of the company; or
  - (c) for the purchase of its own shares or other securities under section

#### **Prohibition on issue of Shares at a discount**

15. The Company shall not issue shares at a discount :

- 1) Except as provided in section 54, a company shall not issue shares at a discount.
- 2) Any share issued by a company at a discounted price shall be void.

#### **Issue of sweat equity shares**

16. Notwithstanding anything contained in section 53, a company may issue sweat equity shares of a class of shares already issued, if the following conditions are fulfilled, namely:—

- (a) the issue is authorized by a special resolution passed by the company;
- (b) the resolution specifies the number of shares, the current market price, consideration, if any, and the class or classes of directors or employees to whom such equity shares are to be issued;
- (c) not less than one year has, at the date of such issue, elapsed since the date on which the company had commenced business; and
- (d) the sweat equity shares shall be issued in accordance with the regulations made by the Securities and Exchange Board in this behalf or with such rules as may be prescribed from time to time.

The rights, limitations, restrictions and provisions as are for the time being applicable to equity shares shall be applicable to the sweat equity shares issued under this section and the holders of such shares shall rank *pari passu* with other equity shareholders.

#### **Issue of Bonus shares**

17. (1) A company may issue fully paid-up bonus shares to its members, in any manner whatsoever, out of—

- (i) its free reserves;
- (ii) the securities premium account; or Issue of bonus shares.
- (iii) the capital redemption reserve account:

Provided that no issue of bonus shares shall be made by capitalising reserves created by the revaluation of assets.

(2) No company shall capitalise its profits or reserves for the purpose of issuing fully paid-up bonus shares under sub-section (1), unless—

- (a) it is authorised by its articles;
  - (b) it has, on the recommendation of the Board, been authorised in the general meeting of the company;
  - (c) it has not defaulted in payment of interest or principal in respect of fixed deposits or debt securities issued by it;
  - (d) it has not defaulted in respect of the payment of statutory dues of the employees, such as, contribution to provident fund, gratuity and bonus;
  - (e) the partly paid-up shares, if any outstanding on the date of allotment, are made fully paid-up;
  - (f) it complies with such conditions as may be prescribed.
- (3) The bonus shares shall not be issued in lieu of dividend.

### **Installment of shares to be duly paid**

18. If by the conditions of any allotment of any shares the whole or any part of the amount or issue price thereof shall be payable by installments, every such installment shall when due, be paid to the Company by the person who for the time being and from time to time shall be the registered holder of the shares or his legal representatives and shall for the purposes of these Articles, be deemed to be payable on the date fixed for payment and in the case of non-payment the provisions of these Articles as to payment of interest and expenses of forfeiture and like and all the other relevant provisions of the Articles shall apply as if such installments were a call duly made notified as hereby provided.

### **The Board may issue shares as fully paid-up in consideration of cash**

19. Subject to the provisions of the Act and these Articles, the Board may allot and issue shares in the Capital of the Company for consideration other than in cash as payment of any property sold or transferred or for services rendered to the Company in the conduct of its business or in satisfaction of any shares, which may be so issued shall be deemed to be fully paid-up or partly paid-up shares.

### **Acceptance of shares**

20. Any application signed by or on behalf of an applicant for shares in the Company followed by an allotment of any share therein, shall be an acceptance of shares within the meaning of these Articles and every person who thus or otherwise accepts any shares and whose name is therefore placed on the register shall, for the purpose of this Article, be a member.

### **Deposit and Call to be a debt payable**

21. The money, if any, which the Board of Directors shall on the allotment of any shares being made by them, require or direct to be paid by way of deposit, call or otherwise, in respect of any shares allotted by them shall immediately on the inscription of the name of the allottee in the register or members as the name of the holder of such shares, become a debt due to and recoverable by the Company from the allottee thereof and shall be paid by him accordingly.

### **Liability of Members**

22. Every member or his heirs, executors or administrators to the extent of his assets which come to their hands shall be liable to pay of the Company the portion of the capital represented by his shares or shares which may, for the time being remain unpaid thereon in such amount at such time or times and in such manner as the Board of Directors shall from time to time, in accordance with the Company's requisitions, require or fix for the payment thereof.

### **Share Certificate or Certificate of shares (where shares are not in demat form).-**

23. (1) Where a company issues any share capital, no certificate of any share or shares held in the company shall be issued, except-
- (a) in pursuance of a resolution passed by the Board; and
  - (b) on surrender to the company of the letter of allotment or fractional coupons of requisite value, save in cases of issues against letters of acceptance or of renunciation, or in cases of issue of bonus shares:

Provided that if the letter of allotment is lost or destroyed, the Board may impose such reasonable terms, if any, as to seek supporting evidence and indemnity and the payment of out-of-pocket expenses incurred by the company in investigating evidence, as it may think fit.

- (2) Every certificate of share or shares shall be in Form No. SH.1 or as near thereto as possible and shall specify the name(s) of the person(s) in whose favour the certificate is issued, the shares to which it relates and the amount paid-up thereon.
- (3) Every share certificate shall be issued under the seal of the company, which shall be affixed in the presence of, and signed by (a) two directors duly authorized by the Board of Directors of the company for the purpose or the committee of the Board, if so authorized by the Board; and (b) the secretary or any person authorised by the Board for the purpose:

Provided that, in companies wherein a Company Secretary is appointed under the provisions of the Act, he shall deemed to be authorised for the purpose of this rule:

Provided further that, if the composition of the Board permits of it, at least one of the aforesaid two directors shall be a person other than the managing or whole-time director:

**Explanation.-** For the purposes of this sub-rule, a director shall be deemed to have signed the share certificate if his signature is printed thereon as a facsimile signature by means of any machine, equipment or other mechanical means such as engraving in metal or lithography, or digitally signed, but not by means of a rubber stamp, provided that the director shall be personally responsible for permitting the affixation of his signature thus and the safe custody of any machine, equipment or other material used for the purpose.

- (4) The particulars of every share certificate issued in accordance with sub-rule (1) shall be entered in the Register of Members maintained in accordance with the provisions of section 88 along with the name(s) of person(s) to whom it has been issued, indicating the date of issue.

Any two or more joint allottee or holders of shares shall, for the purpose of this Article, be treated as a single member and the certificate of any share which may be the subject of joint ownership, may be delivered to any one of such joint owners on behalf of all of them.

### **23. Nomination – Section 72**

1. Every holder of securities of a company may, at any time, nominate, in the prescribed manner, any person to whom his securities shall vest in the event of his death.
2. Where the securities of a company are held by more than one person jointly, the joint holders may together nominate, in the prescribed manner, any person to whom all the rights in the securities shall vest in the event of death of all the joint holders.
3. Notwithstanding anything contained in any other law for the time being in force or in any disposition, whether testamentary or otherwise, in respect of the securities of a company, where a nomination made in the prescribed manner purports to confer on any person the right to vest the securities of the company, the nominee shall, on the death of the holder of securities or, as the case may be, on the death of the joint holders, become entitled to all the rights in the securities, of the holder or, as the case may be, of all the joint holders, in relation to such securities, to the exclusion of all other persons, unless the nomination is varied or cancelled in the prescribed manner.
4. Where the nominee is a minor, it shall be lawful for the holder of the securities, making the nomination to appoint, in the prescribed manner, any person to become entitled to the securities of the company, in the event of the death of the nominee during his minority.

### **24. Option of nominee**

A nominee upon production of such evidence as may be required by the Board and subject as hereinafter provided elect, either—

- (a) to register himself as holder of the share or debenture, as the case may be; or
- (b) To make such transfer of the shares and /or debentures, as the deceased shareholder or debenture holder, as the case may be, could have made.
- (c) If the nominee elects to be registered as holder of the shares or debentures, himself, as the case may be, he shall deliver or send to the Company, a notice in writing signed by him stating that he so elects and such notice shall be accompanied with death certificate of the deceased shareholder or debenture holder, as the case may be.
- (d) A nominee shall be entitled to the share, dividend/interest and other advantages to which he would be entitled, if he were the registered holder of the shares or debentures, provided that he shall not, before being registered as a member, be entitled to exercise any right conferred by membership in relation to meeting of the Company.
- (e) Provided further that the Board may, at any time, give notice requiring any such person to elect either to be registered himself or to transfer the shares or debentures and if the notice is not complied within ninety (90) days, the Board may thereafter withhold payment of all dividends, bonuses or other monies payable in respect of the shares or debentures, until the requirements of the notice have been complied with.

### **24. Renewal of Shares Certificate – Section 46 – Issue of Share Certificate Rules**

No Certificate of any share or shares shall be issued either in exchange for those which are sub-divided or consolidated or in replacement of those which are defaced, torn or old, decrepit, worn out or where the pages on the reverse for recording transfer have been duly utilized unless the certificate in lieu of which it is issued is surrendered to the Company.

Every Certificate under this Article shall be issued without payment of fees if the Directors so decide or on payment of such fees (not exceeding Rs. 2/- for each certificate) as the Directors shall prescribe.

#### **Joint holder**

### **25. New certificates to be granted on delivery of the old certificates**

New certificates shall not be granted under the provisions of the foregoing Article except upon delivery of the worn out or defaced or used up certificate for the purpose of cancellation and upon proof of destruction or loss and upon such terms, if any, as to evidence and indemnity and the payment of out of pocket expenses incurred by the Company in investigating evidence as the Board of Directors may think fit in the case of any certificate having been destroyed, lost or defaced beyond identification.

#### **The first named of joint holders deemed to be sole holder**

26. If any share stands in the name of two or more persons, the person first named in the Register shall, as regards receipt of dividends or bonus or service of notice and all or any other matter connected with the Company except voting at meeting and the transfer of the shares, be deemed the sole holder thereof but the joint holders of a share shall severally as well as jointly be liable for the payment of all incidents thereof according to the Company's regulations.

### **Company not bound to recognize any interest in share other than of registered holder**

27. Except as ordered by a Court of Competent jurisdiction or as by law required, the Company shall not be bound to recognize, even when having notice thereof, any equitable, contingent, future or partial interest in any share or (except only as if by these Articles otherwise expressly provided) any right in respect of a share other than an absolute right thereto, in accordance with these Articles, of the person from time to time registered as holder thereof but the Board shall be at liberty at their sole discretion to register any share in the joint names of any two or more persons (but not exceeding 3 persons) except in the case of requests received from executors or trustees of a deceased shareholder.

### **Funds of Company not to be applied in purchase of shares of the Company**

28. No public company shall give, whether directly or indirectly and whether by means of a loan, guarantee, the provision of security or otherwise, any financial assistance for the purpose of, or in connection with, a purchase or subscription made or to be made, by any person of or for any shares in the company or in its holding company

### **Buy Back of Equity Shares**

29. Subject to and in full compliance of the requirements of Section 68, 69 and 70 of the Act, or corresponding provisions of any re-enactment thereof and any Rules and regulations that may be prescribed by the Central Government, the Securities and Exchange Board of India {SEBI} or any other appropriate authority in this regard, a company may purchase its own shares or other specified securities (hereinafter referred to as buy-back) out of—

- (a) its free reserves;
- (b) the securities premium account; or
- (c) the proceeds of the issue of any shares or other specified securities:

Provided that no buy-back of any kind of shares or other specified securities shall be made out of the proceeds of an earlier issue of the same kind of shares or same kind of other specified securities.

## **UNDERWRITING AND BROKERAGE**

### **Commission may be paid**

30. Subject to the provisions of Section 40 of the Act, the Company may at any time pay commission to any person in connection with the subscription or procurement of subscription to its securities, whether absolute or conditional subject to such conditions as prescribed.

### **Brokerage**

31. The Company may on any issue of shares or debentures or on deposits pay such brokerage as may be reasonable and lawful.

## **DEBENTURES**

### **Debentures with voting rights not to be issued Section 71 & Rules**

32. A company may issue debentures with an option to convert such debentures into shares, either wholly or partly at the time of redemption. Provided that the issue of debentures with an option to convert such debentures into shares, wholly or partly, shall be approved by a special resolution passed at a general meeting.

1. No company shall issue any debentures carrying any voting rights.
2. Secured debentures may be issued by a company subject to such terms and conditions as may be prescribed. 3.the company shall create a debenture redemption reserve account out of the profits of the company available for payment of dividend and the amount credited to such account shall not be utilized by the company except for the redemption of debentures.
4. The company shall not issue a prospectus or make an offer or invitation to the public or to its members exceeding five hundred for the subscription of its debentures, unless the company has, before such issue or offer, appointed one or more debenture trustees and the conditions governing the appointment of such trustees shall be such as may be prescribed.
5. Provided that the liability of the debenture trustee shall be subject to such exemptions as may be agreed upon by a majority of debenture-holders holding not less than three fourths in value of the total debentures at a meeting held for the purpose.
6. The company shall pay interest and redeem the debentures in accordance with the terms and conditions of their issue.

## **CALLS**

### **Directors may make call – Section 49**

33. Subject to the provisions of Section 49 of the Act the Board of Directors may, from time to time by a Resolution passed at a meeting of a Board (and not be a circular resolution) make such calls as it think fit upon the members in respect of all moneys unpaid on the shares whether on account of the nominal value of the shares or by way of premium, held by them respectively and not be conditions of allotment thereof made payable at fixed time provided that no calls shall exceed one fourth of the Nominal value of the shares or be payable at less than one month from the date of payment of last preceding call. A call may be made payable by installments. A call may be postponed or revoked as the Board may determine.

### **Notice of calls**

34. Not less than fourteen days notice in writing of any calls shall be given by the Company specifying the time and place of payment and the person or persons to whom such calls shall be paid.

### **When call deemed to have been made**

35. A call shall be deemed to have been made at the time when the resolution authorizing such call was passed at a meeting of the Board of Directors and may be made payable by the members on such date or at the discretion of the Directors on such subsequent date as shall be fixed by the Board of Directors.

### **Directors may extend time**

36. The Board of Directors may, from time to time as its discretion, extend the time fixed for the payment of any call and may extend such time to call on any of members the Board of Directors may deem fairly entitled to such extension, but no member shall be entitled to such extension as of right except as a matter of grace and favour.

### **Amount payable at fixed time or by installments to be treated as calls**

37. If by the terms of issue of any share or otherwise any amount is made payable at any fixed time or by installments at fixed time (whether on account of the amount of the share or by way of premium) every such amount or installment shall be payable as if it were a call duly made by the Directors and of which due notice has been given and all the provisions herein contained in respect of calls shall apply to such amount or installment accordingly.

### **When interest on call or installment payable**

38. If the sum payable in respect of any call or installment be not paid on or before the day appointed for the payment thereof, the holder for the time being or allottee of the share in respect of which the call shall have been made or the installment shall be due, shall pay interest on the same at such rate not exceeding ten (10%) percent per annum as Directors shall fix from the day appointed for the payment thereof up to the time of actual payment but the Director may waive payment of such interest wholly or in part.

### **Evidence in action by Company against share holders**

39. On the trial or hearing of any action or suit brought by the Company against any member or his legal representative for the recovery of any moneys claimed to be due to the Company in respect of his shares it shall be sufficient to prove that the name of the members in respect of whose shares the money is sought to be recovered and entered on the register of member as the holder or as one of the holders at or subsequent to the date at which the money sought to be recovered is alleged to have become due on the shares in respect of which the money is sought to be recovered that the resolution making the call is duly recorded in the minute book and the notice of such call was duly given to the member or his legal representatives sued in pursuance of these Articles and it shall not be necessary to prove the appointment of Directors who made such call, not that a quorum of Directors was present at the Board at which any call was made not that the meeting at which any call was made was duly convened or constituted or any other matter whatsoever but the proof of the matters aforesaid shall be conclusive evidence of the debt.

## **LIEN**

### **Company to have lien on shares**

40. The Company shall have a first and paramount lien upon all shares (other than fully paid up shares registered in the name of each member whether solely or jointly with others) and upon the proceeds of sale thereof, for all moneys (whether presently payable or not), called or payable at a fixed time in respect of such shares or called upon by law to pay in respect of such shares of the members or deceased member and no equitable interests in any share shall be created except upon the footing and condition that this Article is to have full legal effect. Any such lien shall extend to all dividends from time to time declared in respect of shares, PROVIDED THAT the Board of Directors may, at any time, declare any share to be wholly or in part exempt from the provision of this Article.

### **As to enforcing lien by sale**

41. The Company may sell, in such manner as the Board think fit, any shares on which the Company has a lien for the purpose of enforcing the same PROVIDED THAT no sale shall be made :

- (a) Unless a sum in respect of which the lien exists is presently payable or
- (b) Until the expiration of fourteen days after a notice in writing starting and demanding payment of such part of the amount in respect of which the lien exists as is presently payable has been given to the registered holder for the time being of the share or the person entitled thereto by reason of his death or insolvency.

For the purposes of such sale, the Board may cause to be issued a duplicate certificate in respect of such shares and may authorise one of their members to execute a transfer thereof on behalf of and in the name of such members.

- (c) The purchaser shall not be bound to see the application of the purchase money nor shall his title to the shares be affected by any irregularity or invalidity in the proceedings in reference to the sale.

### **Application of proceeds of sale**

42. The net proceeds of any such sale shall be received by the Company and applied in or towards satisfaction of such part of the amount in respect of which the lien exists as is presently payable; and The residue, if any, after adjusting for costs, expenses, unpaid calls and accrued interest, if any, incurred at that date of the sale, shall be paid to the person whose shares have been forfeited or to his executors, administrators or assignees or as he directs, subject to a like lien for sums not presently payable existed on the shares before the sale.

### **FORFEITURE OF SHARES**

#### **If money payable on share not paid notice to be given**

43. If any member fails to pay the whole or any part of any call or any installment of a call on or before the day appointed for the payment of the same or any such extension thereof, the Board of Directors may, at any time thereafter, during such time as the call for installment remains unpaid, give notice requiring him to pay so much of call or installment as is unpaid together with any interest that may have accrued and all expenses (legal or otherwise) that may have been incurred by the Company by reason of such non-payment.

#### **Sum payable on allotment to be deemed a call**

44. For the purposes of the provisions of these presents relating to forfeiture of shares the sum payable upon allotment in respect of a share shall be deemed to be a call payable upon such share on the day of allotment.

#### **Form of Notice**

45. The notice shall name a day (not being less than fourteen days (not being earlier than the expiry of fourteen days from the date of service of the Notice) on or before which the payment required by Notice is to be made.

The notice shall also state that in the event of the non-payment at or before the time and at the place appointed, shares in respect of which the call was made or installment is payable will be liable to be forfeited.

#### **In default of payment shares to be forfeited**

46. If the requirements of any such notice as aforesaid are not complied with any share or shares in respect of which such notice has been given may at any time thereafter before payment of all calls or installments, interests and expenses due in respect thereof, be forfeited by a resolution of the Board of Directors to that effect. Such forfeiture shall include all dividends declared or any other moneys payable in respect of the forfeited shares and not actually paid before the forfeiture.

#### **Notice of forfeiture to a member**

47. When any share shall have been so forfeited, notice of the forfeiture shall be given to the member in whose name it stood immediately prior to the forfeiture and an entry of the forfeiture, with the date thereof, shall forthwith be made in the Register of Members, but no forfeiture shall be in any manner invalidated by any omission or neglect to give such notice or to make any such entry as aforesaid.

#### **Forfeited share to be the property of the Company and may be sold etc.**

48. Any share so forfeited, shall be deemed to be the property of the Company and may be sold, re-allotted or otherwise disposed off, either to the original holder or to any other person upon such terms and in such manner as the Board of Directors shall think fit.

#### **Member still liable to pay money owing at the time of forfeiture and interest**

49. Any member whose shares have been forfeited shall notwithstanding the forfeiture be liable to pay and shall forthwith pay to the Company on demand all calls, installments, interest and expenses owing upon or in respect of such shares at the time of the forfeiture together with interest thereon from the time of the forfeiture until payment, at such rate not exceeding eighteen per cent per annum as the Board of Directors may determine and the Board of Directors may enforce the payment of such moneys or any part thereof, if it thinks fit, but shall not be under any obligation to do so.

#### **Effect of forfeiture**

50. The forfeiture of a share shall involve the extinction at the time of the forfeiture of all interest in and all claims and demand against the Company in respect of the share and all other rights incidental to the share, except only such to those rights as by these Articles are expressly saved.

#### **Power to annul forfeiture**

51. The Board of Directors may at any time before any share so forfeited shall have been sold, re-allotted or otherwise disposed off, annul the forfeiture thereof upon such conditions as it thinks fit.

#### **Declaration of forfeiture**

52. (a) A duly verified declaration in writing that the declarant is a Director, the Managing Director or the Manager or the Secretary of the Company and that a share in the Company has been duly forfeited in accordance with these Articles, on a date stated in the declaration, shall be conclusive evidence of the facts therein stated as against all persons claiming to be entitled to the share.
- (b) The Company may receive the consideration, if any, given for the share on any sale, re-allotment or other disposal thereof and may execute a transfer of the share in favour of the person to whom the share is sold or disposed off.

- (c) The person whom such share is sold, re-allotted or disposed off shall thereupon be registered as the holder of the share.
- (d) The transferee shall not be bound to see to the application of the irregularity or invalidity in the proceedings in reference to the forfeiture, sale, re-allotment or other disposal of the shares.

**Provisions of these Articles as to forfeiture to apply in case of non payment of any sum**

- 53. The provisions of these Articles as to forfeiture shall apply in the case of non-payment of any such which by the terms of issue of a share becomes payable at a fixed time, whether on account of the nominal value of a share or by way of premium, as if the same had been payable by virtue of a call duly made and notified.

**Cancellation of share certificate in respect of forfeited shares**

- 54. Upon sale, re-allotment or other disposal, under the provisions of the preceding Articles, the certificate or certificates originally issued in respect of the relative shares shall (unless the same shall on demand by the Company have been previously surrendered to it by the defaulting member) stand cancelled and become null and void and of no effect and the Directors shall be entitled to issue a new certificate or certificates in respect of the said shares to the person or persons entitled thereto.

**Surrender of Shares**

- 55. The Directors may, subject to the provisions of the Act, accept a surrender of any share from any member desirous of surrendering on such terms and conditions as they think fit.

**TRANSFER AND TRANSMISSION OF SHARES**

**No transfer to minor etc.**

- 56. The Board shall not issue or register a transfer of any shares for a minor (except in case when they are fully paid) or insolvent or person of unsound mind.

**Form of transfer**

- 57. The instrument of transfer of any share shall be in such form as may be prescribed under the Act and in writing and all the applicable provisions of the Act for the time being in force shall be duly complied with in respect of all transfers of shares and the registrations thereof.

**Application for transfer**

- 58. (a) An application for registration of a transfer of the shares in the Company may be either by the transferor or the transferee.  
(b) Where the application is made by the transferor and relates to partly paid shares, the transfer shall not be registered unless the Company give notice of the application to the transferee and the transferee makes no objection to the transfer within two weeks from the receipt of the notice.  
(c) For the purpose of clause (b) above notice to the transferee shall be deemed to have been duly given if it is dispatched by prepaid registered post to the transferee at the address given in the instrument of transfer and shall be deemed to have been duly delivered at the time at which it would have been delivered in the ordinary course of post.

**Execution of transfer**

- 59. The instrument of transfer of any share shall be duly stamped and executed by or on behalf of both the transferor and the transferee and shall be attested. The transferor shall be deemed to remain the holder of such share until the name of the transferee shall have been entered in the Register of Members in respect thereof.

PROVIDED THAT registration of a transfer shall not be refused on the ground of the transferor being either alone or jointly with any other person or persons indebted to the Company on any account whatsoever except where the Company has a lien on shares.

- 60. There shall be no restriction on transfer of fully paid security except where required by law or by the rules, bye-laws or Listing Rules of the stock exchange on which the Company is listed.

**Transfer by legal representatives**

- 61. A transfer of share in the Company of a deceased member thereof made by his legal representative shall, although the legal representative is not himself a member be as valid as if he had been a member at the time of the execution of the instrument of transfer.

**Register of Members etc. when closed**

- 62. The Board of Directors shall have power on notice by advertisement in some newspaper circulating in the district in which the registered office of the Company is situated to close the Register of Members and/or the Register of Debenture Holders at such time or times and for such period or periods, not exceeding thirty days at a time and not exceeding in the aggregate forty five days in each year as it may seem expedient to the Board. For so long as the equity shares of the Company are listed under the depository mechanism on the Singapore Exchange Securities Trading Limited, "market day" shall mean a day on which the Singapore Exchange Securities Trading Limited is open for securities trading.

### **Directors may refuse to register transfers**

63. The Board may, subject to the right of appeal conferred by section 58 decline to register—
- (a) the transfer of a share, not being a fully paid share, to a person of whom they do not approve; or
  - (b) any transfer of shares on which the company has a lien.

The Board may decline to recognize any instrument of transfer unless—

- (a) the instrument of transfer is in the form as prescribed in rules made under sub-section (1) of section 56;
- (b) the instrument of transfer is accompanied by the certificate of the shares to which it relates, and such other evidence as the Board may reasonably require to show the right of the transferor to make the transfer; and
- (c) the instrument of transfer is in respect of only one class of shares.

### **Directors may refuse any application for split or consolidation of Certificate(s)**

64. Subject to the power of the Directors stated in Article 63 and the provisions of this clause, transfer of Shares/Debentures, in whatever lot should not be refused, however, the Company may refuse to split a Share Certificate/Debenture Certificate into several scrips of very small denominations or to consider a proposal for transfer of Shares/Debentures comprised in a Share Certificate/Debenture Certificate to several parties, involving such splitting if on the face of its such splitting/transfer appears to be unreasonable or without a genuine need or a marketable lot.

### **Notice of refusal to be given to transferor and transferee**

65. (1) If the Company refused to register the transfer of any shares of debentures or transmission of any right therein, the Company shall within one month from the date on which the instrument of transfer or intimation of transmission was delivered with the Company send notice of refusal to the transferee and the transferor or to the person given the intimation of the transmission as the case may be giving reasons for such refusal and thereupon the provisions of the Act shall apply.
- (2) The Company shall not register the shares in more than three names (Persons) as joint shareholders except in case of requests received from executors or trustees of a deceased shareholder.

### **Death of one or more joint holders of shares**

66. In case of the death of any one or more of the persons named in the Register of Members as the joint holders of any share, the survivor or survivors shall be the only persons recognized by the Company as having any title or interest in such share, but nothing herein contained shall be taken to release the estate of a deceased joint holder from any liability on shares held by him with any other person.

### **Titles to shares of deceased member**

67. The executors or administrators of a deceased member or holders of a Succession Certificate or the legal representatives in respect of the shares of a deceased member (not being one of two or more joint holders) shall be the only persons recognized by the Company as having any title to the shares registered in the name of such members and the Company shall not be bound to recognize such executors or administrators or holders of a succession certificate or the legal representatives unless such executors or administrators or legal representatives shall have first obtained Probate or Letters of Administration or Succession Certificate as the case may be from a duly constituted Court in the Union of India provided that in any case where the Board of Directors in its absolute discretion thinks fit, the Board upon such terms as to indemnity or otherwise as the Directors may deem proper dispense with production of Probate or Letters of Administration or Succession Certificate and Register under Article 73 shares standing in the name of a deceased member, as a member.

### **Registration of persons entitled to shares otherwise than by transfer (Transmission clause)**

68. Subject to the provisions of Article 67, any person becoming entitled to any share in consequence of the death, lunacy, bankruptcy or insolvency of any member or by any lawful means other than by the transfer in accordance with these Articles, may with the consent of the Board of Directors (which it shall not be under obligation to give) upon producing such evidence that he sustains the character in respect of which he proposes to act under these Articles or of his title, as the Board of Directors shall require and upon giving such indemnity as the Directors shall require either be registered as member in respect of such shares or elect to have some person nominated by him had approved by the Board of Directors registered as members in respect of such shares. PROVIDED NEVERTHELESS that if such person shall elect to have his nominee registered, he shall testify his election by executing in favour of his nominee an instrument of transfer in accordance with the provisions herein contained and until he does so, he shall not be free from any liability in respect of such shares, this clause is herein referred to as "THE TRANSMISSION CLAUSE".

### **Refusal to register nominee**

69. Subject to the provisions of the Act and these Articles, the Directors shall have the same right to refuse on legal grounds to register any such transmission until the same is so verified or until and unless as indemnity be given to the Company with regard to such registration which the Directors at their discretion shall consider sufficient provided nevertheless that there shall not be any obligation on the company or the Directors to accept any indemnity. Person entitled may receive dividend without being registered as member
70. A person entitled to a share transmission shall subject to the right of the Directors to retain such dividends or money as is herein after provided be entitled to receive and may give a discharge for any dividends or other moneys payable in respect of the shares.



#### **No fees on transfer or transmission**

71. No fee shall be charged for registration of transfer, transmission Probate, Succession Certificate and Letters of Administration, Certificate of Death or Marriage, Power of Attorney or similar other documents.

#### **Transfer to be presented with evidence of title**

72. Every instrument of transfer shall be presented to the Company duly stamped for registration accompanied by such evidence as the Board may require to prove the title of the transferor, his right to transfer the shares and generally under the subject to such conditions and regulations as the Board may, from time to time, prescribe and every registered instrument of transfer shall remain in the custody of the Company until destroyed by order of the Board.

#### **The Company not be liable for discharge of a notice prohibiting registration of a transfer**

73. The Company shall incur no liability or responsibility whatever in consequence of its registering or giving effect to any transfer of shares made or purporting to be made by any apparent legal owner thereof as shown or appearing in the Register of Members to the prejudice of persons having or claiming any equitable right, title or interest to or in the said shares, notwithstanding that the Company may have had notice of such equitable right, title or interest or notice prohibiting registration of such transfer and may have entered such notice or referred thereto in any book of the Company. The Company shall not be bound or required to regard or attend to give effect to any notice which may be given to it of any equitable right, title or interest or be under any liability whatsoever for refusing or neglecting to do so, though it may have been entered or referred to in some book of the Company, but the Company shall nevertheless, be at liberty to regard and attend to any such notice and give effect thereto if the Board of Directors shall so think fit.

### **DEMATERIALIZED AND REMATERIALIZED**

#### **Power to Company to dematerialize and rematerialize**

74. Notwithstanding anything contained in these Articles, the Company shall be entitled to dematerialize its existing shares, debentures and other securities and re-materialize its such shares, debentures and other securities held by it with the Depository and/or offer its fresh shares and debentures and other securities in a dematerialized form pursuant to the Depositories Act, 1996 and the Rules framed there under, if any.

##### **1) Intimation to Depository**

Notwithstanding anything contained in this article, where securities are dealt with a Depository, the Company shall intimate the Details of allotment of securities to Depository immediately on allotment of such Securities.

##### **2) Option for Investors**

Every person subscribing to or holding securities of the Company shall have the option to receive security certificates or to hold the securities with a Depository. A beneficial owner of any security can at any time opt out of a Depository. If permitted by law, in the manner provided by the Depositories Act, 1996 and the Company shall, in the manner and within the time prescribed issue to the beneficial owner the required certificates of securities.

##### **3) The Company recognize under Depositories Act, Interest in the Securities other than that of Registered Holder**

The Company or the investor may exercise an option to issue, dealing, hold the securities (including shares) with Depository in electronic form and the certificates in respect thereof shall be, dematerialized in which event the rights and obligations of the parties concerned and matters connected therewith or incidental thereto shall be governed by the provisions of the Depositories Act, 1996.

##### **4) Securities in Depositories and Beneficial Owner**

All Securities held by a Depository shall be dematerialized and be in fungible form. Nothing contained in Sections 89 of the Act shall apply to a Depository in respect of the securities held by it on behalf of the beneficial owners.

##### **5) Rights of depositories and Beneficial Owners**

- (a) Notwithstanding anything to the contrary contained in the Act or these Articles, a depository shall be deemed to be the registered owner for the purpose of effecting transfer of ownership of security on behalf of the beneficial owner.
- (b) Save as otherwise provided in (a) above, the depository as the registered owner of the securities shall not have any voting rights or any other rights in respect of the securities held by it.
- (c) Every person holding securities of the Company and whose name is entered as the beneficial owner in the records of the depository shall be deemed to be a member of the Company. The beneficial owner of securities shall be entitled to all the rights and benefits and be subject to all the liabilities in respect of the securities, which are held by a depository.

### **CONVERSION OF SHARES INTO STOCK AND RECONVERSION**

#### **Share may be converted into stock**

75. The Company may, by Ordinary Resolution in general meeting may :
- (a) convert any paid up share into stock; and
  - (b) reconvert any stock into paid-up shares of any denomination.

### **Transfer of Stock**

76. The several holders of such stock may transfer their respective interest therein or any part thereof in the same manner and subject to the same regulations under which the stock arose might, before the conversion, have been transferred or as near thereto as circumstances admit.

PROVIDED THAT the Board may, from time to time, fix the minimum amount of stock transferable, so however that such minimum shall not exceed the nominal amount of the shares from which the stock arose.

### **Right of stock holders**

77. The holders of stock shall, according to the amount of stock held by them, have the same right, privileges and advantages as regards dividends, voting at meeting of the Company and other matters, as if they held the shares from which the stock arose, but no such privilege or advantage (except participation in the dividends and profits of the Company and in the assets on winding up) shall be conferred by an amount of stock which would not, if existing in shares, have conferred those privileges or advantages.

### **Regulations applicable to stock.**

78. Such of the regulations of the Company (other than those relating to share warrants) as are applicable to paid up shares shall apply to stock and the words "Share" and "Share-holder" in these regulations shall include "Stock" and "Stock-holder" respectively.

## **BORROWING POWERS**

### **Borrowing powers**

79. Subject to the provisions of Sections 180(1)(c) of the Act and of these Article and without prejudice to the other powers conferred by these Articles, the Board of Directors may, from time to time at its discretion by a resolution passed at a meeting of the Board and not a circular resolution, borrow money, . PROVIDED THAT, where the moneys to be borrowed together with the moneys already borrowed (apart from temporary loans obtained from the Company's bankers in the ordinary course of business) exceeds the aggregate of the paid up capital of the Company and its free reserves (not being reserves set apart for any specific purpose) the Board of Directors shall not borrow such money without the sanction of the Company in general meeting. No debt incurred by the Company in excess of the limit imposed by this Article shall be valid or effectual unless the lender proves that he advanced the loan in good faith and without knowledge that the limit imposed by this Article had been exceeded.

### **The payment or repayment of money borrowed**

80. The payment or repayment of moneys borrowed as aforesaid may be secured in such manner and upon such terms and conditions in all respects as the Board of Directors may think fit and in particular in pursuance of a resolution passed at a meeting of the Board (and not by circular Resolution) by the issue of bonds, perpetual or redeemable debentures or debenture-stock of the Company, charged upon all or any part of the property, undertaking of the of the Company, (both present and future), including its uncalled capital for the time being and the debentures and the debenture-stock and other securities may be made assignable free from any equities between the Company and the person to whom the same may be issued. For the purpose of this clause:

- (i) "Undertaking" shall mean an undertaking in which the investment of the Company exceeds twenty percent of its net worth as per the audited balance sheet of the preceding financial year or an undertaking which generates twenty percent of the total income of the company during the previous financial year.
- (ii) the expression "substantially the whole of the undertaking" in any financial year shall mean twenty percent or more of the value of the undertaking as per the audited balance sheet of the preceding financial year.

### **Issue of debenture**

81. Subject to the provisions of the act, Any debentures, debenture-stock or other securities may be issued at a discount, premium or otherwise and may be issued on condition that they shall be convertible into shares of any denomination and with any privileges and conditions as to redemption, surrender, drawing, allotment of shares, attending (but not voting) at General Meeting, appointment of Directors and otherwise, debentures with the right to conversion into or allotment of shares shall be issued only with the consent of the Company in General Meeting by a Special Resolution.

### **Mortgage of uncalled capital**

82. If any uncalled capital of the Company is included in or charged by mortgage or other security, the Directors may, subject to the provisions of the Act and these Articles, make calls on the members in respect of such uncalled capital in trust for the person in whose favour such mortgage or security executed.
83. The Board shall cause a proper Register to be kept in accordance with the provisions of the Act of all mortgages, debentures and charges specifically affecting the property of the Company including all floating charges on current assets of the Company and fixed charge on the undertaking or any property of the company, and shall cause the requirements of the Act in relation to charges be duly complied with.
84. The provision of Chapter VI of the Act relating to registration of charges which expression shall include mortgage shall be complied with.
- a) In the case of a charge created out of India and comprising solely of property situated outside India the relevant provision of the Act shall be complied with. Where any charge on any property of the Company is required to be registered under the Act has been so registered, any person acquiring such property or any part thereof or any share or interest therein, shall be deemed to have notice of the Charge as from the date of such registration.

- b) Where a charge is created in India but comprises property outside India, the instrument creating or proposing to create the charge under that section or a copy thereof verified in the prescribed manner, may be filed for registration notwithstanding that further proceedings, may be necessary to make the charge valid or effectual according to the law of the country of which the property is situated.
- c) Where any charge on any property of the Company required to be registered under the Act has been so registered, any person acquiring such property or any part thereof or any share or interest therein, shall be deemed to have notice of the Charge as from the date of such registration.
- d) In respect of registration of charges on properties acquired subject to charge, the relevant provisions of the Act shall be complied with.
- e) The Company shall also comply with the provisions of the relevant Sections of the Act relating to security to be created in case of series of debenture entitling holders to any charge to the benefit of which the debenture holder of that series are entitled.

## **MEETING OF MEMBERS**

### **Annual General Meeting and the persons entitled to attend**

- 85.** (1) Subject to the provisions of the Act the Company shall, in addition to any other meeting hold a General Meeting (hereinafter called "Annual General Meeting") at the intervals and in accordance with the requirement of the Act.
- PROVIDED THAT if the Registrar shall have for special reason, extended the time within which any Annual General Meeting shall be held such Annual General Meeting may be held within the additional time.
- (2) Every Annual General Meeting shall be called for any time during business hours, that is between 9.00 a.m and 6.00 p.m on a day that is not a public holiday and shall be held either at the Registered Office of the Company or at some other place within the city or town or village in which the Registered Office of the Company is situated for the time being.
  - (3) Every member of the Company shall be entitled to attend either in person or by proxy and the Auditor of the Company shall have the right to attend and to be heard at the General Meeting which he attends on any part of the business which concerns him as auditor.
  - (4) For as long as the equity shares of the Company are listed under depository mechanism on the Singapore Exchange Securities Trading Limited, the interval between the close of a financial year of the Company and the date of the Company's annual general meeting shall not exceed four months.

### **Report Statement and registers to be laid before the Annual General Meeting**

- 86.** At every General Meeting of the Company there shall be laid on the table the Directors' Report and Audited Statement or Accounts, Auditors' Report (if not already incorporated in the Audited Statement of Accounts), the proxy register with proxies and the Register of Directors, Shareholdings which latter Register shall remain open and accessible during the continuance of the meeting.

### **Extra-ordinary General Meeting**

- 87.** All General Meetings other than Annual General Meetings shall be called Extra-ordinary General Meetings.

The Board of Directors may call an Extraordinary General Meetings whenever they think fit.

### **Requisition Meeting - Section 111**

- 88.** (1) Subject to the provisions of Section 111 of the Act, the Directors shall on the requisition in writing of such number of members as hereinafter specified and (unless the General Meeting otherwise resolves) at the expense of the requisitionists:
- (a) give to the members of the Company entitled to receive notice of the next Annual General Meeting, notice of any resolution which may properly be moved and is intended to be moved at the meeting.
  - (b) circulate to members entitled to have notice of any general meeting sent to them, any statement of not more than one thousand words with respect to the matter referred to in any proposed resolution or any business to be dealt with at the meeting.
- (2) The number of members necessary for a requisition under clause (1) hereof shall be :
- Such number of members as represent not less than one-tenth of such of the paid-up share capital of the company as on date carries the right of voting proceed duly to call an Extra Ordinary General Meeting of the Company and the provisions of the Act and the provisions of the Articles herein below contained shall be applicable to such meeting.
- (3) Notice of any such resolution shall be given and any such statement shall be circulated to members of the Company entitled to have notice of the meeting sent to them by serving a copy of the resolution or statement on each member in any manner permitted by the Act for service of notice of the meeting and notice of any such resolution shall be given to any other member of the Company by giving notice of the general effect of the resolution in any manner permitted by the Act, for giving him notice of meeting of the Company.

The copy of the resolutions shall be served or notice of the effect of the resolution shall be given, as the case may be, in the same manner and so far as practicable, at the same time as notice of the meeting and where it is not practicable for it to be served or given at that time, it shall be served or given as soon as practicable thereafter.

- (4) The Company shall not be bound under this Article to give notice of any resolution or to circulate any statement unless :
- (a) a copy of the requisition signed by the requisitionists (or two or more copies which between them contain the signature of all the requisitionists) is deposited at the registered office of the Company.
    - (i) in the case of requisition, requiring notice resolution, not less than six weeks before the meeting;
    - (ii) in the case of any other requisition, not less than two weeks before the meeting; and
  - (b) there is deposited or tendered with the requisition sum reasonably sufficient to meet the Company expenses in giving effect thereto.

PROVIDED THAT if after a copy of the requisition requiring notice of a resolution has been deposited at the registered office of the Company and an Annual General Meeting is called for a date six weeks or less after such copy has been deposited, the copy although not deposited within the time required by this clause, shall be deemed to have been properly deposited for the purposes also thereof.

- (5) The Company shall also not be bound under this Article to circulate any statement if, on the application either of the Company or of any other person who claims to be aggrieved is satisfied that the rights conferred by this Article are being abused to secure needless publicity for defamatory matter.
- (6) Notwithstanding anything in these Articles, the business which may be dealt with at an Annual General Meeting shall include any resolution of which notice is given in accordance with this Article and for the purposes of this clause; notice shall be deemed to have been so given, notwithstanding the accidental omission, in giving it, to one or more members.

#### **AND CONDUCT OF THE MEETING CONTENTS OF REQUISITION AND NUMBER OF REQUISITIONISTS REQUIRED**

89. (1) In case of requisition the following provisions shall have effect :
- (a) The requisition shall set out the matter for the consideration of which the meeting is to be called and shall be signed by the requisitionists and shall be deposited at the registered office of the Company.
  - (b) The requisition may consist of several documents in like form, each signed by one or more requisitionists.
  - (c) The number of members entitled to requisition a meeting in regard to any matter shall be such number as hold at the date of the deposit of the requisition, not less than one-tenth of such of the paid-up share capital of the Company as at that date carries the right of voting in regard to that matter.
  - (d) Where two or more distinct matters are specified in the requisition, the provisions of sub-clause (3) shall apply separately in regard to such matter and the requisition shall accordingly be valid only in respect of those matters in regard to which the conditions specified in that clause is fulfilled.
  - (e) If the Board does not, within twenty one days from the date of the deposit of a valid requisition in regard to any matters, proceed duly to call a meeting for the consideration of those matters on a day not later than forty-five days from the date of the deposit of the requisition, the meeting may be called :
    - (i) by the requisitionists themselves; or
    - (ii) by such of requisitionists as represent either a majority in value of the paid up share capital held by all of them or not less than one tenth of the paid-up share capital of the Company as is referred to in sub-clause (c) of clause (1) whichever is less.

PROVIDED THAT for the purpose of this sub-clause, the Board shall in the case of a meeting at which a resolution is to be proposed as a special resolution, be deemed not to have duly convened the meeting if they do not give such notice thereof as is required by \ of Section 114 of the Act.

- (2) A meeting called under sub-clause (c) of clause (1) by requisitionists or any of them:
- (a) shall be called in the same manner, as nearly as possible, as that in which meeting is to be called by the Board; but
  - (b) shall not be held after the expiration of three months from the date of the deposit of the requisition, PROVIDED THAT nothing in sub-clause (b) shall be deemed to prevent a meeting duly commenced before the expiry of the period of three months aforesaid, from adjourning to some day after the expiry of that period.
- (3) Where two or more persons hold any shares in the Company jointly, a requisition or a notice calling a meeting signed by one or some only of them shall for the purpose of this Article, have the same force and effect as if it has been signed by all of them.
- (4) Any reasonable expenses incurred by the requisitionists by reason of the failure of the Board duly to call a meeting shall be repaid to the requisitionists by the Company and any sum repaid shall be retained by the Company out of any sums due or to become due from the Company by way of fees or other remuneration for their services to such of the Directors as were in default.

#### **Extra-ordinary General Meeting by Board and by requisition**

90. (a) The Directors may, whenever they think fit, convene an Extra-ordinary General Meeting and they shall on requisition of the members as hereinafter provided, forthwith proceed to convene Extra-ordinary General Meeting of the Company.

### **When a Director or any two members may call an Extra-ordinary General Meeting**

- (b) If at any time directors capable of acting who are sufficient in number to form a quorum are not within India, any director or any two members of the company may call an extraordinary general meeting in the same manner, as nearly as possible, as that in which such a meeting may be called by the Board.

The Board shall, at the requisition made by,—

- (a) in the case of a company having a share capital, such number of members who hold, on the date of the receipt of the requisition, not less than one-tenth of such of the paid-up share capital of the company as on that date carries the right of voting;
- (b) in the case of a company not having a share capital, such number of members who have, on the date of receipt of the requisition, not less than one-tenth of the total voting power of all the members having on the said date a right to vote, call an extraordinary general meeting of the company within the period specified

### **Length of notice of meeting**

91. (1) A general meeting of a company may be called by giving not less than clear twenty-one days' notice either in writing or through electronic mode in such manner as may be prescribed:

Provided that a general meeting may be called after giving a shorter notice if consent is given in writing or by electronic mode by not less than ninety-five per cent. of the members entitled to vote at such meeting.

- (2) Every notice of a meeting shall specify the place, date, day and the hour of the meeting and shall contain a statement of the business to be transacted at such meeting.
- (3) The notice of every meeting of the company shall be given to—
- (a) every member of the company, legal representative of any deceased member or the assignee of an insolvent member;
- (b) the auditor or auditors of the company; and
- (c) every director of the company.

### **Contents of notice**

92. (1) Every notice of a meeting of the Company shall specify the place and the day and hour of the meeting and shall contain a statement of the business to be transacted thereat.

In every notice there shall appear with reasonable prominence a statement that a member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of himself and that a proxy need not be a member of the Company.

### **Special Business**

93. (1) (a) In case of an Annual General Meeting, all business to be transacted at the meeting shall be deemed special, with exception of business relating to :
- (i) the consideration of the Accounts, Balance Sheet and the Reports of the Board of Directors and Auditors ;
- (ii) the declaration of dividend;
- (iii) the appointment of Directors in the place of those retiring; and
- (iv) the appointment of and the fixing of the remuneration of the Auditors; and
- (b) In the case of any other meeting, all business shall be deemed special.
- (2) Provided that where any item of special business to be transacted at a meeting of the company relates to or affects any other company, the extent of shareholding interest in that other company of every promoter, director, manager, if any, and of every other key managerial personnel of the first mentioned company shall, if the extent of such shareholding is not less than two per cent. of the paid-up share capital of that company, also be set out in the statement.
- (3) Where any item of business consists of the according of approval to any document by the meeting, the time and place where the document can be inspected shall be specified in the statement aforesaid.

### **Omission to give notice not to invalidate proceedings**

94. The accidental omission to give such notice as aforesaid to or non-receipt thereof by any member or other person to whom it should be given, shall not invalidate the proceedings of any such meeting.

### **Business which may not be transacted at the meeting.**

95. No General Meeting, Annual or Extra-ordinary shall be competent to enter upon, discuss or transact any business which has not been mentioned in the notice or notice convening the meeting.

### **Special notice**

96. Where, by any provision contained in the Act or these Articles, special notice is required for any resolution, notice of the intention to move the resolution shall be given to the Company not less than fourteen days before the meeting at which it is to be moved, exclusive of the day on which the notice is served or deemed to be served and the day of the meeting.

The Company shall immediately after the notice of the intention to move any such resolution has been received by it, give its members notice of the resolution in the same manner as it gives notice of the meeting or if that is not practicable, shall give them notice thereof, either by advertisement in a newspaper having an appropriate circulation or in any other mode allowed by these presents not less than seven days before the meeting.

Upon requisition of such number of as may be required under the Act, the Directors shall duly comply with the obligation of the Company under the said Act relating to circulation of members resolutions and statement.

A certificate in writing, signed by the Secretary or by a Director or some officer appointed by the Directors for the purpose, to the effect that according to the best of his belief the notice convening the meeting have been duly given shall be conclusive evidence thereof.

### **Quorum**

97. Save as otherwise provided herein, the quorum for the general meetings shall be as provided in Section 103 of the Act.

#### **Proceedings when quorum not present**

98. If within half an hour from the time appointed for holding a meeting of the Company a quorum is not present, the meeting if called by or upon the requisition of members shall stand adjourned to the same day in the next week or if that day is a public holiday until the next succeeding day which is not a public holiday at the same time and place or to such other day and at such other time and place as the Board may determine.

If at the adjourned meeting also a quorum is not present within half an hour from the time appointed for holding the meeting, the members present shall be quorum and may transact the business for which the meeting was called.

#### **Business of adjourned meetings**

99. No business shall be transacted at any adjourned meeting other than the business which might have been transacted at the meeting from which the adjournment took place.

Where a resolution is passed at an adjourned meeting of the Company, the resolution for all purposes be treated as having been passed on the date on which it was in fact passed and shall not be deemed to have been passed on any earlier date.

#### **Chairman of General meeting**

100. The Chairman of the Board of Directors shall be entitled to take the chair at every general meeting or if there be no such Chairman or if at any meeting he shall not be present within fifteen minutes after the time appointed for holding such meeting or shall decline to take the Chair, the Vice-Chairman, if any, shall be entitled to take the chair. If the Vice-Chairman is also not present or is unwilling to take the chair, the Directors present shall elect one of them as Chairman and if no Director be present or if the Directors present decline to take the chair, then the members present shall elect one of the members to be a Chairman.

#### **Business confined to election of Chairman whilst Chair vacant**

101. No business shall be discussed at any general meeting except the election of a Chairman whilst the Chair is vacant.

If a poll is demanded on the election of the Chairman, it shall be taken forthwith in accordance with the provisions of the Act and the Chairman elected on show of hands shall exercise all the powers of the Chairman under the said provision. If some other person is elected Chairman as a result of the poll he shall be the Chairman for the rest of the meeting.

#### **Chairman may adjourn meeting**

102. (a) The Chairman may, with the consent of any meeting at which a quorum is present and shall if so directed by the meeting, adjourn the meeting from time to time and from place to place, in the city or town or village where the registered office of the Company is situated:
- (b) No business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.
- (c) When a meeting is adjourned for thirty days or more notice of the adjourned meeting shall be given as in the case of an original meeting.
- (d) Save as aforesaid, it shall not be necessary to give any notice of an adjournment of or of the business to be transacted at any adjourned meeting.

#### **How question to be decided at meetings**

103. Every question submitted to a general meeting shall be decided in the first instance by a show of hands unless the poll is demanded as provided in these Articles.

At any General Meeting a resolution put to the vote of the meeting shall, unless a poll is (before or on the declaration of the result on a show of hands) demanded be decided on a show of hands and unless a poll is so demanded or the voting is carried on electronically a declaration by the Chairman that a resolution has been carried, either unanimously or by a particular majority, and an entry to that effect in the books containing the minutes of the proceedings of the Company, shall be conclusive evidence of the fact without proof of the number or proportion of the votes cast in favour of or against such resolution

#### **Chairman's declaration of result of voting on show of hands**

104. A declaration by the Chairman of the meeting that on a show of hands, a resolution has or has not been carried either unanimously or by a particular majority and an entry to that effect in the books containing the minutes of the proceedings of the Company shall be conclusive evidence of the fact, without proof, of the number or proportion of votes cast in favour of or against such resolution.

#### **Demand of poll**

105. Before or on declaration of the result of the voting on a show of hands, the Chairman may on his own motion, order a poll to be taken. Poll shall also be ordered by Chairman if is demanded by one or more members present at the meeting in person or by proxy and holding shares or being entitled to votes at least to the extent stipulated under the provisions of the Act. The demand for a poll may be withdrawn at any time by the person or persons who made the demand..

#### **Time of taking of poll**

106. A poll demanded on any question (other than the election of the Chairman or on question of adjournment, which shall be taken forthwith) shall be taken at such place in the city/town or village in which the Registered Office of the Company is situate and at such time not being later than forty eight hours from the time when the demand was made as the Chairman may direct. Subject to the provisions of the Act, the Chairman of the meeting shall have power to regulate the manner in which a poll shall be taken, including the power to take the poll by open voting or by secret ballot and either at once or after the interval or adjournment or otherwise and the result of the poll shall be deemed to be the decision of the meeting on the resolution, on which the poll was taken.

#### **Chairman to regulate the poll**

Where a poll is to be taken, the Chairman of the meeting shall appoint such number of persons, as he deems necessary, to scrutinize the poll process and votes given on the poll and to report thereon to him in the manner as may be prescribed under the Act. the Chairman of the meeting shall have power to regulate the manner in which the poll shall be taken.

#### **Demand for poll not to prevent transaction of other business**

107. The demand for a poll shall not prevent transaction of other business except on the question of the Chairman and of an adjournment other than the question on which the poll has been demanded.

#### **Chairman's casting vote**

108. In the case of equality of votes the Chairman shall both on a show of hands and a poll (if any) shall be entitled to second or cast vote in addition to the vote or votes to which he may be entitled as a member.

#### **Appointment of scrutinizers**

109. Where a poll is to be taken, the Chairman of the meeting shall appoint two scrutinizers to scrutinize the vote given on the poll and to report thereon to him. One of the scrutinizers so appointed shall always be a member (not being an officer or employee of the Company) present at the meeting, provided such a member is available and willing to be appointed. The Chairman shall have power, at any time before the result of the poll is declared, to remove a scrutinizer from office and fill vacancies in the office of the scrutinizer arising from such removal or from any other cause.

### **VOTES OF MEMBERS**

#### **Member paying money in advance not to be entitled to vote in respect thereof**

110. A member paying the whole or a part of the amount remaining unpaid on any share held by him although no part of that amount has been called up, shall not be entitled to any voting rights in respect of the moneys so paid by him until the same would but for such payment become presently payable.

#### **Restriction on exercise of voting rights of members who have not paid calls**

111. Subject to provisions of the act, no member shall exercise any voting rights in respect of any shares registered in his name on which any calls or other sums presently payable by him have not been paid or in regard to which the Company has exercised any right of lien.

(1) Subject to any rights or restrictions for the time being attached to any class or classes of shares,—

(a) on a show of hands, every member present in person shall have one vote; and

(b) on a poll, the voting rights of members shall be in proportion to his share in the paid-up equity share capital

(2) A member may exercise his vote at a meeting by electronic means in accordance with the provisions of the Act

- (3) (i) In the case of joint holders, the vote of the senior who tenders a vote, whether in person or by proxy, shall be accepted to the exclusion of the votes of the other joint holders.
- (ii) For this purpose, seniority shall be determined by the order in which the names stand in the register of members.
- (4) A member of unsound mind, or in respect of whom an order has been made by any court having jurisdiction in lunacy, may vote, whether on a show of hands or on a poll, by his committee or other legal guardian, and any such committee or guardian may, on a poll, vote by proxy.
- (5) Any business other than that upon which a poll has been demanded may be proceeded with, pending the taking of the poll.
- (6) No member shall be entitled to vote at any general meeting unless all calls or other sums presently payable by him in respect of shares in the company have been paid.
- (7) (i) No objection shall be raised to the qualification of any voter except at the meeting or adjourned meeting at which the vote objected to is given or tendered, and every vote not disallowed at such meeting shall be valid for all purposes.
- (ii) Any such objection made in due time shall be referred to the Chairperson of the meeting, whose decision shall be final and conclusive.

#### **Votes in respect of deceased or insolvent members**

- 112.** Any person entitled under the transmission Article to transfer any share may vote any General Meeting in respect thereof in the same manner as if he was the registered holder of such shares provided that at least forty-eight hours before the time of holding the meeting or adjourned meeting, as the case may be, at which he proposes to vote, he shall satisfy the Directors of the rights to transfer such shares and give such indemnity (if any) as the Directors may require unless the Directors shall have previously admitted his right to vote at such meeting in respect thereof.

#### **Number of votes to which member entitled**

- 113.** Subject to the provisions of Article 112 every member of the Company, holding any equity share capital and otherwise entitled to vote shall, on a show of hands when present in person or by proxy (or being a body corporate present by a representative duly authorised) have one vote and on a poll, when present in person (including a body corporate by a duly authorised representative) or by an agent duly authorised under a Power of Attorney or by proxy, his voting right shall be in proportion to his share of the paid-up equity share capital of the Company. Provided however, if any preference share-holder be present at any meeting of the Company, save as provided in sub-section (2) of Section 47, he shall have a right to vote only on resolutions before the meeting which directly affect the rights attached to his preference shares. A member is not prohibited from exercising his voting rights on the ground that he has not held his shares or interest in the Company for any specified period proceeding the date on which the vote is taken.

#### **Proxies**

- 114.** Any member of the Company entitled to attend and vote at a meeting of the Company shall be entitled to appoint another person (whether a member or not) as his proxy to attend and vote instead of himself PROVIDED ALWAYS that a proxy so appointed shall not have any right whatever to speak at the meeting. Every notice convening a meeting of the Company shall state that a member entitled to attend and vote is entitled to appoint one or more proxies.
- 1) Provided further that, unless the articles of a company otherwise provide, this subsection shall not apply in the case of a company not having a share capital:
  - 2) Provided also that the Central Government may prescribe a class or classes of companies whose members shall not be entitled to appoint another person as a proxy:
  - 3) Provided also that a person appointed as proxy shall act on behalf of such member or number of members not exceeding fifty and such number of shares as may be prescribed.
  - 4) In every notice calling a meeting of a company which has a share capital, or the articles of which provide for voting by proxy at the meeting, there shall appear with reasonable prominence a statement that a member entitled to attend and vote is entitled to appoint a proxy, or, where that is allowed, one or more proxies, to attend and vote instead of himself, and that a proxy need not be a member.
  - 5) Any provision contained in the articles of a company which specifies or requires a longer period than forty-eight hours before a meeting of the company, for depositing with the company or any other person any instrument appointing a proxy or any other document necessary to show the validity or otherwise relating to the appointment of a proxy in order that the appointment may be effective at such meeting, shall have effect as if a period of forty-eight hours had been specified in or required by such provision for such deposit.
  - 6) The instrument appointing a proxy shall—
    - a. be in writing; and
    - b. be signed by the appointer or his attorney duly authorised in writing or, if the appointer is a body corporate, be under its seal or be signed by an officer or an attorney duly authorized by it.



- c. Every member entitled to vote at a meeting of the company, or on any resolution to be moved thereat, shall be entitled during the period beginning twenty-four hours before the time fixed for the commencement of the meeting and ending with the conclusion of the meeting, to inspect the proxies lodged, at any time during the business hours of the company, provided not less than three days' notice in writing of the intention so to inspect is given to the company.

#### **Representation of body corporate**

115. A body corporate (whether a Company within the meaning of the Act or not) may, if it is a member or creditor of the Company (including a holder of debentures) authorise such person as it thinks fit by a resolution of its Board of Directors or other Governing Body, to act as its representative at any meeting of the Company or any class of members of the Company or at any meeting of the creditors of the Company or debenture holders of the Company.
- (a) A person authorised by resolution as aforesaid shall be entitled to exercise the same rights and powers (including the right to vote by proxy) on behalf of the body corporate which he represents as that body could exercise if it were an individual member, creditor or holder of debentures of the Company. The production of a copy of the resolution referred above, certified by Director or the Secretary of such body corporate before the commencement of the meeting shall be accepted by the Company as sufficient evidence of the validity of the said representative's appointment and his right to vote thereat.
  - (b) Where the President of India or the Governor of a State is a member of the Company, the President or as the case may be, the Governor may appoint such person as he thinks fit to act as his representative at any meeting of the Company or at any meeting of any class of members of the Company and such a person shall be entitled to exercise the same rights and powers including the right to vote by proxy, as the President or as the case may be the Governor could exercise as a member of the Company.

#### **Voting in person or by proxy**

116. Subject to the provisions of these Articles, vote may be given either personally or by proxy. A body corporate being a member may vote either by a proxy or by a representative duly authorised in accordance with Section 113 of the Act.

#### **Rights of members to use votes differently**

117. On a poll taken at a meeting of the Company a member entitled to more than one vote or his proxy or other persons entitled to vote for him, as the case may be need not, if he votes, use all his votes or cast in the same way all the votes he uses.

#### **Proxy either for specified meeting or for a period**

118. An instrument of proxy may appoint a proxy either for the purpose of a particular meeting specified in the instrument and adjournment thereof or it may appoint a proxy for the purpose of every meeting to be held before a date specified in the instrument and every adjournment of any such meeting.

#### **Validity of votes given by proxy notwithstanding revocation of authority**

119. A vote given in accordance with the terms of instrument of proxy shall be valid notwithstanding the previous death or insanity of the principal or revocation of the proxy or of any Power of Attorney under which such proxy was signed or the transfer of the share in respect of which the vote is given, provided that no intimation in writing of the death, insanity, revocation or transfer shall have been received by the Company at the Registered Office before the commencement of the meeting or adjourned meeting at which the proxy is used, provided nevertheless that the Chairman of any meeting shall be entitled to require such evidence as he may in his discretion think fit of the due execution of an instrument of proxy and of the same not having been revoked.

#### **Time for objection to vote**

120. No objection shall be made to the qualification of any vote or to the validity of a vote except at the meeting or adjourned meeting at which the vote objected to is given or tendered and every vote, whether given personally or by proxy, not disallowed at such meeting shall be valid for all purposes and such objection made in due time shall be referred to the Chairman of the meeting.

#### **Chairman of any meeting to be the judge of validity of any vote**

121. The Chairman of any meeting shall be the sole judge of the validity of every vote tendered at such meeting. The Chairman present at the taking of a poll shall be the sole judge of the validity of every vote tendered at such poll. The decision of the Chairman shall be final and conclusive.

#### **Custody of instrument**

122. If any such instrument of appointment be confined to the object of appointing an attorney or proxy for voting at meetings of the Company, it shall remain permanently or for such time as the Directors may determine, in the custody of the Company. If embracing other objects, copy thereof examined with the original shall be delivered to the Company to remain in the custody of the Company.

### **DIRECTORS**

#### **Number of Directors**

123. The Company shall have a Board of Directors consisting of individuals as directors and shall have a minimum number of three directors and a maximum of fifteen directors:

Provided that a company may appoint more than fifteen directors after passing a special resolution:

Provided further that, there shall be at least one woman director, if prescribed.

#### **First Directors of the Company**

124. The First Directors of the Company:-

1. **Mr. Dhirajlal Raichand Shah**
2. **Mr. Arvind Raichand Shah**

#### **Debenture Directors**

125. Any Trust Deed for securing debentures or debenture-stocks, may, if so arranged, provide for the appointment, from time to time by the Trustees thereof or by the holders of debentures or debenture-stocks, of some person to be a Director of the Company and may empower such Trustees or holder of debentures or debenture-stocks, from time to time, to remove and re-appoint any Director so appointed. The Director appointed under Article is herein referred to as "Debenture Director" and the term "Debenture Director" means the Director for the time being in office under this Article. The Debenture Director shall not be liable to retire by rotation or be removed by the Company. The Trust Deed may contain such ancillary provisions as may be arranged between the Company and the Trustees and all such provisions shall have effect notwithstanding any of the other provisions herein contained.

#### **Nominee Director**

126. The Company may agree with any Banks, Financial Corporation, Credit Corporation Financial Institution or any authority or person or State Government that in consideration of any Rupee Term loan/ Foreign Currency Loan, Non Convertible Debentures, External Commercial Borrowings, FCCB, or any financial assistance of any kind whatsoever, which may be rendered by it to the Company, it shall till such time as the loan or financial assistance is outstanding have power to nominate/appoint from time to time any person or persons as a Director or Directors, as "Nominee Director/s" on the Board of the Company and to remove and reappoint the directors to fill in any vacancy caused by Death or resignation of a Director otherwise ceasing to hold office the Company.

Nominee Director/s shall not be required to hold any share qualification in the Company nor such Nominee Director/s shall not be liable to retire by rotation, The Nominee Director/s shall be entitled to the same rights and privileges and be subject to the same obligation as any other Director of the Company.

The Nominee Director/s appointed under this Article shall be entitled to receive all notices of and attend all General Meeting, Board meetings or the Committee of which the Nominee Director/s is/are member/s as also the minutes of such meetings.

The Company shall pay to the Nominee Director/s sitting fees and expenses which the other Directors of the Company are entitled but if any others fees, commission, moneys or remuneration in any other form is payable to the Directors of the Company. The fees, commission, moneys, remuneration in relation to such Nominee Director/s shall accrue to the Corporation and same shall accordingly be paid by the Company directly to the Corporation Any expenses that may be incurred by the Corporation or such Nominee Director/s in connection with their appointment or Directorship shall also be paid or reimbursed by the Company to the Corporation or as the case may be to such Nominee Director/s.

Provided that if any such Nominee Director/s is an officer of the Corporation, the sitting fees in relation to such Nominee Director/s shall also accrue to the Corporation and the same shall accordingly be paid by the Company directly to the Corporation.

#### **Limit on number of retiring Directors**

127. The provisions of Articles 131, 132, 133 and 134 are subject to the provisions of Section 149 of the Act and number of such Directors appointed under Article 145 shall not exceed in the aggregate one-third of the total number of Directors for the time being in office.

#### **Appointment of Alternate Directors**

128. The Board may appoint an Alternate Director recommended for such appointment by the Director (hereinafter in this Article called "the Original Director") to act for him during his absence for a period of not less than three months from the State in which the meetings of the Board are ordinarily held.

Every such Alternate Director shall, subject to his giving to the Company an address in India at which notice may be served on him, be entitled to notice of meetings of Directors and to attend and vote as a Director and be counted for the purposes of a quorum and generally at such meetings to have and exercise all the powers and duties and authorities of the Original Director.

The Alternate Director appointed under this Article shall vacate office as and when the Original Director returns to the State in which the meetings of the Board are ordinarily held, if the terms of office of the Original Director is determined before he returns to as aforesaid. Any provision in the Act or in these Articles for automatic re-appointment of retiring Director in default of another appointment shall apply to the Original Director and the Alternate Director.

129. Any fee paid by the Company to the alternate director shall be deducted from that Director's remuneration. No Director shall act as an alternate Director of the Company. A person shall not act as an alternate director for more than one director of the Company.

### **Casual Vacancy**

130. The Directors shall have power at any time and from time to time to appoint any person to be a Director to fill a casual vacancy. Such casual vacancy shall be filled by the Board of Directors at a meeting of the Board. Any person so appointed shall hold office only upto the date which the Director in whose place he is appointed would have held office, if it had not been vacated as aforesaid or if such date shall be later than the next Annual General Meeting upto the date of the next Annual General Meeting but he shall then be eligible for re-election.

### **Additional Directors**

131. The Directors shall also have power at any time and from time to time appoint any other person to be a Director as an addition to the Board but so that the total number of Directors shall not at any time exceed the maximum fixed. Any person so appointed as an addition to the Board shall hold his office only upto the date of the next Annual General Meeting but shall be eligible for election at such meeting, provided that the number of Directors and the Additional Director together, shall not exceed the maximum strength fixed by the Article.

### **No Qualification of shares by Director**

132. A Director need not hold any qualification shares.

### **Remuneration of Directors**

133. Subject to the provisions of the Act and schedules there under, the remuneration payable to the Director of the Company shall be as hereinafter provided.

The fees payable to a Director for attending a meeting of the Board or a Committee of the Board or a General Meeting shall be decided by the Board of Directors from time to time within the maximum limits of such fees that may be prescribed under relevant provisions of the Act, or if, not so prescribed in such manner as the Directors may determine from time to time in conformity with the provisions of law.

The Board of Directors may in addition allow and pay to any Director who is not a bonafide resident of the Place where a meeting of the Board or Committee or a general meeting of the Company is held, and who shall come to that place for the purpose of attending the meeting, such sum as the Board may consider fair compensation for his travelling, hotel, boarding, lodging and other incidental expenses incurred in attending or returning from meetings of the Board of Directors, or any Committee thereof or general meetings of the Company.

Subject to the limitations provided by the Act and this Article, if any Director shall be called upon to go or reside out of his usual place or residence on the Company's business or otherwise perform extra service outside the scope of his ordinary duties, the Board may arrange with such Director for such special remuneration for such service either by way of salary, commission or the payment of stated sum of money as they shall think fit, in addition to or in substitution of his remuneration above provided, and all the Directors shall be entitled to be paid or reimbursed or repaid any travelling, hotel and other expenses incurred or to be incurred in connection with the business of the Company and also to be reimbursed all fees for filling all documents which they may be required to file under the provisions of the Act.

Subject to the provisions of section 197 and schedule V to the Companies Act 2013, the Directors shall be paid such further remuneration if any, either on the basis of percentage on the net profits of the Company or otherwise, as the Company in General Meeting shall from time to time determine, and such additional remuneration and further remuneration shall be divided amongst the Directors in such proportion and manner as the Board may from time to time determine, and in default of such determination shall be divided amongst the Directors equally. Provided that the total Managerial Remuneration shall not exceed the overall maximum remuneration as may be prescribed under the Act.

### **Extra remuneration to Directors for special work**

134. Subject to the provisions of the Act and rules if any Director, being willing shall be called upon to perform extra services (which expression shall include work done by a Director as a member of any committee formed by the Directors or in relation to signing Share Certificates) or to make special exertions in going or residing out of his usual place of residence or otherwise for any of the purposes of the Company, the Company shall remunerate the Director so doing either by a fixed sum or otherwise as may be determined by the Directors and such remuneration may be either in addition to or in substitution for his share in the remuneration above provided.

### **Directors may act notwithstanding vacancy**

135. The continuing Director or Directors may act notwithstanding any vacancy in their body, but if and so long as their number is reduced below the quorum fixed by these Articles, for a meeting of the Board of Director or Directors may act for the purpose of increasing the number of Directors or that fixed for the quorum or for summoning a General Meeting of the Company but for no other purposes.

### **Disqualification of Director**

136. A person shall not be capable of being appointed Director of the Company if:

(a) He has been found to be of unsound mind by a Court of competent jurisdiction and the finding is in force;

- (b) He is an un discharged insolvent;
- (c) He has applied to be adjudged as an insolvent and his application is pending;
- (d) He has been convicted by a Court of any offence involving moral turpitude and sentenced in respect thereof to imprisonment for not less than six months and a period of five years has not been elapsed from the date of expiry of the sentence;  
 Provided that if a person has been convicted of any offence and sentenced in respect thereof to imprisonment for a period of seven years or more, he shall not be eligible to be appointed as a director in any company.
- (e) He has not paid any call in respect of shares of the Company held by him whether alone or jointly with others and six months have elapsed from the last day fixed for the payment of the call; or
- (f) An order disqualifying him for appointment as Director has been passed by a Court in pursuance of Section 188 of the Act and is in force; unless the leave of the Court has been obtained for his appointment in pursuance of that section.
- (g) An order disqualifying him for appointment as a Director has been passed by a court or Tribunal and the order is in force:
- (h) He has been convicted of the offence dealing with related party transactions under section 188 at any time during the last preceding year.
- (i) He has not complied with sub-section (3) of section 152.

**Vacation of office by Directors**

- 137. (1)** The office of a Director shall become vacant if he incurs any of the disqualifications specified in section 164;
- a) he absents himself from all the meetings of the Board of Directors held during a period of twelve months with or without seeking leave of absence of the Board;
  - b) he acts in contravention of the provisions of section 184 on entering into contracts or arrangements in which he is directly or indirectly interested;
  - c) he fails to disclose his interest in any contract or arrangement in which he is directly or indirectly interested, in contravention of the provisions of section 184;
  - d) he becomes disqualified by an order of a court or the Tribunal;
  - e) he is convicted by a court of any offence, whether involving moral turpitude or otherwise and sentenced in respect thereof to imprisonment for not less than six months. The office shall be vacated by the director even if he has filed an appeal against the order of such court;
  - f) he is removed in pursuance of the provisions of this Act;
  - g) he, having been appointed a director by virtue of his holding any office or other employment in the holding, subsidiary or associate company, ceases to hold such office or other employment in that company.

**(2) Removal of Directors:**

- (a) The Company, may, by ordinary resolution, remove a director, not being a director appointed by the Tribunal under section 242, before the expiry of the period of his office after giving him reasonable opportunity of being heard  
 Provided that, nothing contained in this sub-section, shall apply where the company has availed itself of the option given to it under section 163 to appoint not less than two-thirds of the total number of directors according to the principle of proportional representation.
- (b) Special Notice as provided by Articles hereof or Section 20 of the Act, shall be required of any resolution to remove a Director under the Article or to appoint some other person in place of a Director so removed at the meeting at which he is removed.
- (c) On receipt of notice of a resolution to remove a Director under this Article, the Company shall forthwith send a copy thereof to the Director concerned and the Director (whether or not he is a member of the Company) shall be entitled to be heard on the resolution at the meeting.
- (d) Where notice is given of a resolution to remove a Director under this Article and the Director concerned makes with respect thereto representations in writing to the Company (not exceeding reasonable length) and request their notification to members of the Company, the Company shall, unless the representations are received by it too late for it, to do so (a) in the notice of the resolution given to the members of the Company state the fact of the representations having been made and (b) send a copy of the representations or every member of the Company to whom notice of the meeting is sent (before or after the representations by the Company) and if a copy of the representation is not sent as aforesaid because they were received too late or because of the Company's default the Director may (without prejudice to his right to be heard orally) require that the representations shall be read out at the meeting; provided that copies of the representations need not be sent or read out at meeting if on the application either of the Company or of any other person who claims to be aggrieved the Court is satisfied that the rights conferred by this sub-clause are being abused to secure needless publicity for defamatory matter.

- (e) A vacancy created by the removal of a Director under this Article may, if he had been appointed by the Company in General Meeting or by the Board, be filled by the appointment of another Director in his stead by the meeting at which he is removed, provided special notice of the intended appointment has been given as required under the Articles of the company. A Director so appointed shall hold office until the date up to which his predecessors would have held office if he had not been removed as aforesaid.
- (f) If the vacancy is not filled under sub-clause (e), it may be filled as a casual vacancy in accordance with the provisions, in so far as they are applicable of Article 133 and all the provisions of that Article and provisions of the Act shall apply accordingly.
- (g) A Director who was removed from office under this Article shall not be re-appointed as a Director by the Board of Directors.
  - (i) Nothing contained in this Article shall be taken:
    - (i) As depriving a person removed hereunder of any compensation or damage payable to him in respect of the termination of his appointment as Director; or
    - (ii) As derogating from any power to remove a Director which may exist apart from this Article.

#### **Disclosure of interest by Director**

- 138.** (1) Every Director of the Company who is in any way whether directly or indirectly concerned or interested in a contract or arrangement or proposed contract or arrangement, entered into or to be entered into, by or on behalf of the Company, shall disclose the nature of his concern or interest at a meeting of the Board of Directors in the manner provided in Section 184 of the Act.
- (2) (a) In the case of proposed contract or the arrangement, the disclosure required to be made by a Director under clause (1) shall be made at the meeting of the Board at which the question of entering into the contract or arrangement is first taken into consideration or if the Director was not at the date of that meeting concerned or interested in the proposed contract or arrangement at the first meeting of the Board held after he be so concerned or interested.
- (b) In case of any other contract or arrangement, the required disclosure shall be made at the first meeting of the Board held after the Director becomes concerned or interested in the contract or arrangement.
- (3) (a) For the purpose of clauses (1) and (2) a general notice given to the Board by a Director to the effect that he is a Director or a member of a specified body corporate or is a member of a specified firm and is to be regarded as interested in any contract or arrangement which may, after the date of the notice, be entered into with that body corporate or firm, shall be deemed to be sufficient disclosure of concern or interest in relation to any contract or arrangement so made.
- (b) Any such general notice shall expire at the end of the financial year in which it is given, but may be renewed for further period of one financial year at a time by a fresh notice given in which it would otherwise expire.
- (c) No such general notice and no renewal thereof, shall be of effect unless either it is given at a meeting of the Board or the Directors concerned takes reasonable steps to secure that it is brought up and read at the first meeting of the Board after it is given.
- (d) Nothing in this Article shall apply to any contract or arrangement entered into or to be entered into between the Company and any other Company where any one or more of the Directors of the Company together holds or hold not more than two per cent of the paid-up share capital in the other company.
- 139.** A director, take any part in the discussion of, vote on any contract or arrangement entered into, by or on behalf of the Company, if he is in any way, whether directly or indirectly, concerned or interested in such contract or arrangement, nor shall his presence count for the purpose of forming a quorum at the time of any such discussion or vote; and if he does vote, his vote shall be void; provided however that nothing herein contained shall apply to:
- (a) any contract of indemnity against any loss which the directors, or anyone or more of them, may suffer by reason of becoming or being sureties or a surety for the Company.
- (b) Any contract or arrangement entered into or to be entered into with a public company or a private company which is a subsidiary of a public company in which the interest of the Director consists solely
- (i) in his being :
    - (1) a director of such company; and
    - (2) the holder of not more than shares of such number or value therein as is requisite to qualify him for appointment as a director thereof, he having been nominated as such director by the Company; or
  - (ii) in his being a member holding not more than 2 per cent of its paid up share capital.

## **ROTATION AND APPOINTMENT OF DIRECTORS**

### **Directors may be Directors of the Companies promoted by the Company**

140. If a Director of the Company is appointed a Director of any Company promoted by the Company or in which it may become interested as a vendor, shareholder or otherwise, such Director shall not be accountable for any benefits received as Director or shareholder of such Company except in so far as Section 188 or Section 197 of the Act may be applicable.

### **Rotation of Directors**

141. Unless the articles provide for the retirement of all the Directors at every Annual General Meeting not less than two third of the total number of Directors shall (a) be persons whose period of the office is liable to termination by retirement of Directors by rotation (b) save as otherwise expressly provided in the Articles be appointed by the Company in General Meeting.

### **Retirement of Directors**

142. Subject to the provisions of Section 152 of the Act at every Annual General Meeting of the Company, one-third of such of the Directors for the time being as are liable to retire by rotation or if their number is not three or a multiple of three the number nearest to one-third shall retire from office.

The Debenture Directors, Nominee Directors, Corporation Directors, Managing Directors, if any, shall not be subject to retirement under this Article and shall not be taken into account in determining the number of Directors to retire by rotation. In these Articles, a "Retiring Director" means a Director retiring by rotation.

### **Ascertainment of Directors retiring by rotation and filling of vacancies**

143. Subject to the Provisions of the Act and these Articles, the Directors to retire by rotation under the foregoing Article at every Annual General Meeting shall be those who have been longest in office since their last appointment, but as between person who become Directors on the same day, those who are to retire shall in default of an agreement among themselves be determined by lot. Subject to the provisions of the Act, a retiring Director shall remain in office until the conclusion of the meeting at which his reappointment is decided or his successor is appointed.

### **Eligibility for re-election**

144. A retiring Director shall be eligible for re-election and shall act as a Director throughout and till the conclusion of the meeting at which he retires.

### **Company to fill vacancies**

145. Subject to the Provisions of the Act, the Company at the General Meeting at which a Director retires in manner aforesaid may fill up the vacancy by appointing the retiring Director or some other person thereto.

### **Provision in default of appointment**

146. (a) If the place of retiring Directors is not so filled up and the meeting has not expressly resolved not to fill the vacancy, the meeting shall stand adjourned till the same day in the next week, at the same time and place or if that day is a public holiday, till the next succeeding day which is not a public holiday, at the same time and place.
- (b) If at the adjourned meeting also, the place of the retiring Director is not filled up and the meeting also has not expressly resolved not to fill the vacancy, the retiring Director shall be deemed to have been re-appointed at the adjourned meeting, unless:
- (i) At that meeting or the previous meeting a resolution for the re-appointment of such Director has been put to the meeting and lost.
  - (ii) The retiring Director has by a notice in writing addressed to the Company or its Board of Directors expressed his unwillingness to be so re-appointed.
  - (iii) He is not qualified or is disqualified for appointment.
  - (iv) A resolution whether special or ordinary is required for his appointment or re-appointment by virtue of any provisions of the Act; or
  - (v) Section 162 of the Act is applicable to the case.

### **Company may increase or reduce the number of Directors or remove any Director**

147. Subject to the provisions of Sections 149 and 152 of the Act, the Company may, by ordinary resolution from time to time, increase or reduce the number of Directors and may alter qualifications.

### **Appointment of Directors to be voted individually**

148. (a) At a General Meeting of the Company, a motion shall not be made for the appointment of two or more persons as Directors of the Company by a single resolution unless a resolution that it; shall be so made has first been agreed to by the meeting without any vote being given against it. A resolution moved in contravention of this Article shall be void whether or not objection so moved is passed no provision for the automatic reappointment of retiring Directors by virtue of these Articles or the Act in default of another appointment shall apply.

Notwithstanding anything set out in this Article 158, for as long as the equity shares of the Company are listed under depository mechanism on the Singapore Exchange Securities Trading Limited, a person who is a substantial shareholder in the Company or a Director shall give notice in writing to the Company stating his name and address and full particulars of the voting shares in the Company in which he has an interest or interests and full particulars of each such interest and of the circumstances by reason of which he has that interests, within two (2) business days after becoming a substantial shareholder or Director, as the case may be.

Where there is a change in the percentage level of the interest or interests of a substantial shareholder or Director in a Company in voting shares in the Company, he shall give notice in writing to the Company stating the name and address, the date of the change and the circumstances leading to that change and any such other particulars as may be prescribed, such notice to be given within two (2) business days after he becomes aware of such a change.

Where a person ceases to be a substantial shareholder or Director in the Company, he shall give notice in writing to the Company stating his name and the date on which he ceased to be a substantial shareholder or Director (as the case may be) and full particulars of the circumstances by reason of which he ceased to be a substantial shareholder or director, such notice to be given within two (2) business days after he becomes aware of such a change.

For the purposes of this Article, a person has a substantial shareholding in a company if he has an interest or interests in one or more voting shares in the Company and the nominal amount of that share, or the aggregate of the nominal amounts of those shares, is not less than 5% of the nominal amount of all the voting shares included in that class.

- (b) A resolution moved in contravention of clause (a) hereof shall be void, whether or not objection was taken at the time of it being, so moved, provided where a resolution so moved is passed, no provisions for the automatic re-appointment of retiring Directors in default of another appointment as therein before provided shall apply.
- (c) For the purpose of this Article, a motion for approving a person's appointment or for nominating a person for appointment, shall be treated as a motion for his appointment.

#### **Notice of candidature for office of Director except in certain cases**

149. (1) No person not being a retiring Director shall be eligible for election to the office of Director at any General Meeting unless he or some other member intending to propose him has at least fourteen days before the meeting left at the office of the Company a notice in writing under his hand signifying his candidature for the office of a Director or the intention of such member to propose him as Director for that office as the case may be along with a deposit of five hundred rupees which shall be refunded to such person or as the case may be, to such member if the person succeeds in getting elected as a Director.
- (2) The Company shall inform its members of the candidature of the person for the office of Director or the intention of a member to propose such person as a candidate for that office by serving individual notices on the members not less than seven days before the meeting provided that it shall not be necessary for the Company to serve individual notices upon the members as aforesaid if the Company advertises such candidature or intention not less than seven days before the meeting in at least two newspapers circulating in the place where the Registered Office of the Company is located of which one is published in the English language and the other in the regional language of that place.
- (3) Every person (other than a Director retiring by rotation or otherwise or person who has left at the office of the Company a notice under Section 160 of the Act, signifying his candidature for the office of a Director) proposed as a candidate for the office of a Director shall sign and file with the Company his consent in writing to act as a Director if appointed.
- (4) A person other than:
- a. A Director re-appointed after retirement by rotation or immediately on the expiry of his term of office; or
  - b. An Additional or Alternate Director or a person filling a casual vacancy in the office of a Director under Section 149 and 151 of the Act appointed as a Director, re-appointed as an Additional or Alternate Director immediately on the expiry of his term of office or
  - c. a person named as Director of the company under these Articles as first Registered. shall not act as a Director of the Company unless he has within the prescribed days of appointment signed and filed with the Registrar his consent in writing to act as such Director.

#### **Disclosure by Directors of their holdings of shares and debentures of the Company**

150. A Director or Manager shall give notice in writing to the Company of his holding of shares and debentures of the Company, or its holding or its subsidiary or its associates, together with such particulars as may be prescribed under the Act. If such notice be not given at a meeting of the Board, the Director or Manager shall take all reasonable steps to secure that it is brought up and read at the meeting of the Board next after it is given. The Company shall enter the aforesaid particulars in a Register kept for their purpose in conformity with provisions of the Act.

#### **Board resolution necessary for certain contracts**

151. (1) Except with the consent of the Board of Directors of the Company, a Director of the Company or his relative, a firm in which such a Director or relative is partner, any other partner in such a firm or a Private Company of which the Director, is a member or Director, shall not enter into any contract with the Company;

- (a) For the sale, purchase or supply of goods, materials or services; or
  - (b) For underwriting the subscription of any share in or debentures of the Company.
- (2) Nothing contained in clause (a) of sub-clause (1) shall affect:
- (i) The purchase of goods and materials from the Company or the sale of goods and materials to the Company by any Director, relative, firm, partner or Private Company as aforesaid for cash at prevailing market prices; or
  - (ii) Any contract or contracts between the Company on one side and any such Director, relative, firm, partner or Private Company on the other for sale, purchase or supply of any goods, materials and services in which either the Company, as the Director, relative, firm, partner or Private Company, as the case may be regularly trades or does business, PROVIDED THAT such contract or contracts do not relate to goods and materials the value of which or services, the cost of which, exceeds five thousand rupees in the aggregate in any year comprised in the period of the contracts.
- (3) Notwithstanding anything contained in sub-clauses (1) and (2) hereof, a Director, relative, partner or Private Company as aforesaid may, in circumstances of urgent necessity, enter, without obtaining the consent of the Board, into any contract with the Company for the sale, purchase or supply of any goods, materials or services even if the value of such goods or cost of such services exceeds rupees five thousand in the aggregate in any year comprised in the period of the contract; but in such a case the consent of the Board shall be obtained at a meeting within three months of the date on which the contract was entered into.
- (4) Every consent of the Board required under this Article, shall be accorded by a resolution passed at a meeting of the Board required under clause (1) and the same shall not be deemed to have been given within the meaning of that clause unless the consent is accorded before the contract is entered into or within three months of the date on which it was entered into.
- (5) If consent is not accorded to any contract under this Article, anything done in pursuance of the contract will be voidable at the option of the Board.

**Disclosure to the Members of Director's interest in contract in appointing Manager, Managing Director or Whole-time Director**

152. When the Company:

- (a) Enters into a contract for the appointment of a Managing Director or Whole-time Director in which contract any Director of the Company is, whether directly or indirectly, concerned or interested; or
- (b) Varies any such contract already in existence and in which a Director is concerned or interested as aforesaid, the provisions of Section 190 of the Act shall be complied with.

**MANAGING DIRECTOR, WHOLE-TIME DIRECTOR**

**Board may appoint Managing Director or Managing Directors or Whole-time Directors**

153. Subject to the provisions of section 197 and Schedule V, a managing director, whole-time director or manager shall be appointed and the terms and conditions of such appointment and remuneration payable be approved by the Board of Directors at a meeting which shall be subject to approval by a resolution at the next general meeting of the company and by the Central Government in case such appointment is at variance to the conditions specified in that Schedule:

Provided that a notice convening Board or general meeting for considering such appointment shall include the terms and conditions of such appointment, remuneration payable and such other matters including interest, of a director or directors in such appointments, if any:

**What provisions they will be subject to**

154. Subject to the provisions of the Act and these Articles, the Managing Director or Whole-time Director shall not while he continues to hold that office, be subject to retirement by rotation but he shall be subject to the same provisions as to the resignation and removal as the other Directors of the Company and he shall ipso facto and immediately cease to be Managing Director or Whole-time Director if he chooses to hold office of Director for any cause provided that if at any time the number of Directors (including Managing Director or Whole-time Director) as are not subject to retirement by rotation shall exceed one-third of the total number of the Directors for the time being, then such of the Managing Director or Whole-time Director or two or more of them as the Directors may from time to time determine shall be liable to retirement by rotation in accordance with the Article 150 to the extent that the number of Directors not liable to retirement by rotation shall not exceed one-third of the total number of Directors for the time being.

**Remuneration of Managing or Whole-time Director(s)**

155. The remuneration of the Managing Director or Whole-time Director shall (subject to Section 197 and 198 and other applicable provisions of the Act, including Schedule V of the Act and of these Articles and of any contract between him and the Company) be fixed by the Directors, from time to time.

**Powers and duties of Managing and/or Whole-time Director(s)**

156. Subject to the superintendence, control and direction of the Board the day to day management of the Company shall be in the hands of the Managing Director(s) or Whole-time Director(s) appointed under Article 156 with power to the Board to distribute such day to day management functions among such Director(s) in any manner as deemed fit by the Board and subject to the provisions of the Act



and these Articles the Board may by resolution vest any such Managing Director or Managing Directors or Whole-time Director or Whole-time Directors with such of the powers as may be made exercisable for such periods and upon such conditions and subject to the such restrictions as it may determine and they may subject to the provisions of the Act and these Articles confer such power either collaterally with or to the exclusion of or in substitution for all or any of the powers of the Director in that behalf and may from time to time revoke withdraw, alter or vary all or any of such powers.

## **PROCEEDINGS OF THE MEETING OF BOARD OF DIRECTORS**

### **Meeting of the Directors**

157. The Directors may meet together as a Board from time to time and shall hold a minimum number of four meetings of its Board of Directors every year in such a manner that not more than one hundred and twenty days shall intervene between two consecutive meetings of the Board. The Directors may adjourn and otherwise regulate their meetings as they think fit. The provision of this Article shall not be deemed to have been contravened merely by reason of the fact that the meeting of the Board which had been called in compliance with the terms of this Article could not be held for want of a quorum.

### **Notice of meeting**

158. (1) Notice of every meeting of the Board of Directors shall be given in writing to every Director for the time being in India and at his usual address in India to every other Director. At least seven days notice in writing shall be given to Directors specifying the time and place of the meeting.

Provided that the Central Government may, by notification, direct that the provisions of this sub-section shall not apply in relation to any class or description of companies or shall apply subject to such exceptions, modifications or conditions as may be specified in the notification.

### **When meeting to be convened**

- (2) A Director may at any time and the Secretary upon the request of a Director made at any time shall convene a meeting of the Board of Directors by giving a notice in writing to every Director for the time being in India and at his usual address in India to every other Director.

A meeting of the Board shall be called by giving not less than seven days' notice in writing to every director at his address registered with the company and such notice shall be sent by hand delivery or by post or by electronic means:

Provided that a meeting of the Board may be called at shorter notice to transact urgent business subject to the condition that at least one independent director, if any, shall be present at the meeting:

Provided further, that in case of absence of independent directors from such a meeting of the Board, decisions taken at such a meeting shall, be circulated to all the directors and shall be final only, on ratification thereof by at least one independent director, if any.

### **Meetings By Electronic Mode**

Notwithstanding anything contrary contained in the Articles of Association of the Company may, in pursuance of and subject to compliance of provisions of applicable rules, regulations, circulars, guidelines, notifications etc. as may be specified by the Ministry of Corporate Affairs (MCA), Securities & Exchange Board of India (SEBI), Stock Exchanges of any competent authority and the provisions, if any, which may be laid down in this regard by any amendment in or re-enactment of the Companies Act, or by the rules, regulations made there under or the Listing Agreement with Stock Exchange, from time to time, allow the member(s) of the Company to participate in the General Meeting (s) of the members through any type of electronic mode like video conferencing etc. and the members so participating shall be deemed to be present in such General Meeting (s) for the purpose of the quorum, voting, recording and all other relevant provisions in this regard

### **Quorum**

159. (a) Subject to Section 174 of the Act, the quorum for a meeting of the Board of Directors shall be one-third of its total strength (excluding Directors, if any, whose place may be vacant at the time and any fraction contained in that one-third being rounded off as one) or two Directors whichever is higher and the participation of the directors by video conferencing or by other audio visual means shall also be counted for the purposes of quorum under this sub-section.

PROVIDED THAT where at any time the number of interested Directors at any meeting exceeds or is equal to two-third of the total strength, the number of the remaining Directors (that is to say, the number of remaining who are not interested) present at the meeting being not less than two shall be the quorum during such time.

- (b) For the purpose of clause (a):

- (i) "Total Strength" means total strength of the Board of Directors of the Company determined in pursuance of the Act, after deducting there from number of the Directors, if any, whose place may be vacant at the time; and
- (ii) "Interested Directors" Explanation.—For the purposes of this sub-section, "interested director" means a director within the meaning of sub-section (2) of section 184.

#### **Adjournment for meeting for want of quorum**

160. If a meeting of the Board could not be held for want of quorum then the meeting shall automatically stand adjourned till the day in the next week, at the same time and place or if that day is a National holiday, till the next succeeding day which is not a National holiday at the same time and place, unless otherwise adjourned to a specific date, time and place.

#### **Chairman of the Board Meeting**

161. The Directors from among their number may elect a Chairman of the Board of Directors. If at any meeting the Chairman is not present at the time appointed for holding the same, the Directors present shall choose one of their numbers to be the Chairman of such meeting.

#### **Questions at Board Meeting how decided**

162. Subject to the provisions of the Act, questions arising at any meeting of the Board shall be decided by a majority of votes and in case of an equality of votes, the Chairman shall have a second or casting vote.

#### **Chairman's Casting Vote - where two directors form a quorum**

163. Where two directors form a quorum the chairman of a meeting at which only such a quorum is present or at which only two directors are competent to vote on the matter at issue shall not have a casting vote.

#### **Powers of Board Meeting**

164. The Board of Directors of a company shall be entitled to exercise all such powers, and to do all such acts and things, as the company is authorized to exercise and do:

Provided that in exercising such power or doing such act or thing, the Board shall be subject to the provisions contained in that behalf in this Act, or in the memorandum or articles, or in any regulations not inconsistent therewith and duly made there under, including regulations made by the company in general meeting:

Provided further that the Board shall not exercise any power or do any act or thing which is directed or required, whether under this Act or by the memorandum or articles of the company or otherwise, to be exercised or done by the company in general meeting.

#### **Directors may appoint committee**

165. The Board of Directors may subject to the relevant provisions of the Act and of these Articles, delegate any of the powers other than the powers to make calls and to issue debentures to such committee or committees and may from time to time revoke and discharge any such committee of the Board either wholly or in part and either as to the persons or purposes, but every committee of the Board so formed shall in exercise of the powers so delegated conform to any regulation that may from time to time be imposed on it by the Board of Directors. All acts done by any such committee of the Board in conformity with such regulations and in fulfillment of the purpose of their appointments, but not otherwise, shall have the like force and effect, as if done by the Board. Subject to the provisions of the Act the Board may from time to time fix the remuneration to be paid to any member or members of their body constituting a committee appointed by the Board in terms of these Article and may pay the same.

The Company shall constitute the following Committees as and when required under provisions of the Act:

- a) Corporate Social Responsibility Committee as may be required under the provisions of the Act.
- b) Audit Committee as may be required under the Act.
- c) Nomination and Remuneration Committee and Stakeholders Relationships required under the Act.

The composition and duties of the aforesaid committees shall be as may be prescribed under the Act and rules made there under.

#### **Meeting of the Committee to be Convened**

166. The meetings and proceedings of any such committee of the Board consisting of two or more members shall be governed by the provisions herein contained for regulating the meetings and proceedings of the Directors, so far as the same are applicable thereto and are not superseded by any regulations made by the Directors under the last preceding Article.

#### **Circular resolution**

167. (a) Subject to provisions of of the Act, a resolution passed by circular without a meeting of the Board or a committee of the Board appointed under this Article shall subject to the provisions of sub-clause (b) hereof and the Act, be as valid and effectual as the resolution duly passed at a meeting of the Directors or of a Committee duly called and held.
- (b) A resolution shall be deemed to have been duly passed by the Board or by a Committee thereof by circulation, if the resolution has been circulated in draft together with necessary papers, if any, to all the Directors or to all the members of the Committee, then in India (not being less in number than the quorum fixed for a meeting of the Board or Committee as the case may be) and to all other Directors or members of the Committee at their usual addresses in India or to such other addresses outside India specified by any such Directors or members of the Committee and has been approved by such of the Directors or members of the Committee as are then in India or by a majority of such of them as are entitled to vote on the resolution.

- (c) Subject to the provisions of the Act, statement signed by the Managing Director or other person authorized in that behalf by the Directors certifying the absence from India of any Directors shall for the purposes of this Article be conclusive.

#### **Acts of Board or Committee valid notwithstanding defect in appointment**

- 168.** Subject to the provisions of the act and this article all acts done by any meeting of the Board or by a Committee of the Board or by any person acting as a Director shall, notwithstanding that it shall afterwards be discovered that there was some defect in the appointment of one or more of such Directors or any person acting as aforesaid or that they or any of them were disqualified or had vacated office or that the appointment of any of them is deemed to be terminated by virtue of any provisions contained in the Act or in these Articles, be as valid as if every such person had been duly appointed and was qualified to be a Director. Provided nothing contained here shall be deemed to give validity to acts done by a Director after his appointment has been shown to the Company to be invalid or to have terminated.

#### **POWERS OF THE BOARD**

##### **Consent of Company necessary for exercise of certain powers**

- 169.** The business of the Company shall be managed by the Directors who may exercise all such powers of the Company and do all such acts and things as are not by the Act or any other Act or by the Memorandum or by the Articles of Company required to be exercised by the Company in General Meeting, subject nevertheless to any regulation of these Articles or the provisions of the Act or any other Act and to such regulation being not inconsistent with the aforesaid regulations or provisions as may be prescribed by the Company in General Meeting but no regulations made by the Company in General Meeting shall invalidate any prior act of the Directors which would have been valid if that regulation had not been made, provided that the Board of Directors shall not except with the consent of the Company accorded by Special Resolution in General Meeting;

- (a) to sell, lease or otherwise dispose of the whole or substantially the whole of the undertaking of the company or where the company owns more than one undertaking, of the whole or substantially the whole of any of such undertakings.

Explanation.—For the purposes of this clause,—

(i) “undertaking” shall mean an undertaking in which the investment of the company exceeds twenty per cent. of its net worth as per the audited balance sheet of the preceding financial year or an undertaking which generates twenty per cent of the total income of the company during the previous financial year;

(ii) the expression “substantially the whole of the undertaking” in any financial year shall mean twenty per cent. or more of the value of the undertaking as per the audited balance sheet of the preceding financial year;

- (b) to invest otherwise in trust securities the amount of compensation received by it as a result of any merger or amalgamation;

- (c) to borrow money, where the money to be borrowed, together with the money already borrowed by the company will exceed aggregate of its paid-up share capital and free reserves, apart from temporary loans obtained from the company's bankers in the ordinary course of business:

Provided that the acceptance by a banking company, in the ordinary course of its business, of deposits of money from the public, repayable on demand or otherwise, and withdrawal by cheque, draft, order or otherwise, shall not be deemed to be a borrowing of monies by the banking company within the meaning of this clause.

Explanation.—For the purposes of this clause, the expression “temporary loans” means loans repayable on demand or within six months from the date of the loan such as short-term, cash credit arrangements, the discounting of bills and the issue of other short-term loans of a seasonal character, but does not include loans raised for the purpose of financial expenditure of a capital nature;

- d) to remit, or give time for the repayment of, any debt due from a director.

- (2) Every special resolution passed by the company in general meeting in relation to the exercise of the powers referred to in clause (c) shall specify the total amount up to which monies may be borrowed by the Board of Directors

##### **Powers exercised by the Board only at meetings**

- 170.** Without derogating from the powers vested in the Board of Directors under these Articles, the Board shall exercise the following powers on behalf of the Company and they shall do so only by means of resolutions passed at the meeting of the Board:

- (a) to make calls on shareholders in respect of money unpaid on their shares;
- (b) to authorize buy-back of securities under section 68;
- (c) to issue securities, including debentures, whether in or outside India;
- (d) to borrow monies;
- (e) to invest the funds of the company;
- (f) to grant loans or give guarantee or provide security in respect of loans;

- (g) to approve financial statement and the Board's report;
- (h) to diversify the business of the company;
- (i) to approve amalgamation, merger or reconstruction;
- (j) to take over a company or acquire a controlling or substantial stake in another company;
- (k) any other matter which may be prescribed:

Provided that the Board may, by resolution passed at a meeting, delegate to any committee of Directors, the Managing Director or any other principal officer of the Company, the powers specified in sub-clauses (d) to (f) to the extent specified below on such condition as the Board may prescribe.

- (2) Every resolution delegating the power referred to in sub-clause (1) (d) shall specify the total amount outstanding at any one time, upto which moneys may be borrowed by the delegate Provided however that where the Company has an arrangement with its bankers for the borrowing of moneys by way of overdraft, cash credit, or other accounts, the day to day operation on overdraft cash credit or other account, by means of which the arrangement as made is actually availed of shall not required the sanction of the Board.
- (3) Every resolution delegating the power referred to in sub-clause (1) (e) shall specify the total amount up to which the funds of the Company may be invested and the nature of the investments which may be made by the delegate.
- (4) Every resolution, delegating the power referred to in sub-clause (1) (f) shall specify the total amount upto which loans may be made by the delegate, the purpose for which the loans may be made and the maximum amount of loans which may be made for each such purpose in individual cases.

#### **Certain powers of the Board**

**171.** Without prejudice to the general powers conferred by the last preceding Article and so as not in any way to limit or restrict those powers and without prejudice to the other powers conferred by these Articles but subject to the restrictions contained in the last preceding Articles, it is hereby declared that the Directors shall have the following powers, that is to say, power:

- (1) To pay the costs, charges and expenses preliminary and incidental to the formation, promotion, establishment and registration of the Company.
- (2) To pay and charge to the Capital Account of the Company any commission or interest, lawfully payable there out under the relevant provisions of the Act.
- (3) Subject to applicable provisions of the Act, to purchase or otherwise acquire for the Company any property, rights or privileges which the Company is authorised to acquire at or for such price or consideration and generally on such terms and conditions as they may think fit in any such purchase or other acquisition, accept such title as the Director may believe or may be advised to be reasonably satisfactory.
- (4) At their discretion and subject to the provisions of the Act, to pay for any property, rights or privileges by or services rendered to the Company, either wholly or partially in cash or in shares, bonds, debentures, mortgages or other securities of the Company and any such shares may be issued either as fully paid up or with such amount credited as paid up thereon as may be agreed upon and any such bonds, debentures, mortgages or other securities as may be either specifically charged upon all or any part of the property of the Company and its uncalled capital or not so charged.
- (5) To secure the fulfillment of any contracts or engagements entered into by the Company by mortgage or charge of all or any of the property of the Company and its uncalled capital for the time being or in such manner as they may think fit.
- (6) To accept from any member, so far as may be permissible by law, a surrender of his shares or any part thereof, on such terms and conditions as shall be agreed.
- (7) To appoint any person to accept and hold in trust for the property belonging to the Company or in which it is interested or for any other purposes and to execute and to do all such deeds and things as may be required in relation to any such trust and to provide for the remuneration of such trustee or trustees.
- (8) To institute, conduct, defend, compound or abandon any legal proceedings by or against the Company or its officer or otherwise concerning the affairs of the Company and also to compound and allow time for payment on satisfaction of any debts due and of any claim or demands by or against the Company and to refer any difference to arbitration and observe the terms of any awards made therein either according to Indian Law or according to Foreign Law and either in India or abroad and observe and perform or challenge any award made therein.
- (9) To act on behalf of the Company in all matters relating to bankruptcy, insolvency, winding up and liquidation of Companies.
- (10) To make and give receipts, release and other discharge for moneys payable to the Company and for the claims and demands of the Company.

- (11) Subject to the provisions of the Act and these Articles, to invest and deal with any moneys of the Company not immediately required for the purposes thereof, upon such security (not being the shares of this Company) or without security and in such manner as they may think fit and from time to time to vary or realise such investment. Save as provided in Section 49 of the Act, all investments shall be made and held in the Company's own name.
- (12) To execute in the name and on behalf of the Company in favour of any Director or other person who may incur or be about to incur any personal liability whether as principal or surety, for the benefit of the Company, such mortgage of the Company's property (present and future) as they think fit and any such mortgage may contain a power of sale and other powers, provisions, covenants and agreements as shall be agreed upon.
- (13) To open bank accounts and to determine from time to time who shall be entitled to sign, on the Company's behalf, bills, notes, receipt, acceptances, endorsements, cheques, dividend warrants, release, contracts and documents and to give the necessary authority for such purposes.
- (14) To distribute by way of bonus amongst the staff of the Company a share or shares in the profits of the Company and do give to any Director, officer or other person employed by the Company a commission on the profits of any particular business and or transaction and to charge such bonus or commission as part of working expenses of the Company.
- (15) To provide for the welfare of Directors or Ex-Directors or employees or ex-employees of the Company and the wives, widows and families of the dependents or connections of such persons by building or contributing to the building of houses, dwellings or chawls or by grants of money, pension, gratuities, allowances, bonus or other payments or by creating and from time to time, subscribing or contributing to provident and other associations, institutions and by providing or subscribing or contributing towards places of instructions and recreation, hospitals, dispensaries, medical and other attendance and other assistance as the Board shall think fit and to subscribe or contribute or otherwise to assist or to guarantee money to charitable, benevolent, religious, scientific, national or other institutions or objects which shall have any moral or other claim to support or aid by the Company either by reason of locality of operation or the public and general utility or otherwise.
- (16) Before recommending any dividend, to set aside, out of the profits of the Company, such sums as they may think proper for depreciation or the depreciation fund or to an insurance fund or as a reserve fund or sinking fund or any special or other fund or funds or account or accounts to meet contingencies or to repay redeemable preference shares, debentures or debenture-stock or for special dividends or for equalizing dividends for repairing, improving, extending and maintaining any part of the property of the Company and such other purposes (including the purposes referred to in the preceding clause) as the Board may, in their absolute discretion think conducive to the interest of the Company and subject to Section 292 of the Act, to invest the several sums so set aside or so much thereof as required to be invested, upon such investments (other than share of this Company) as they may think fit and from time to time to deal with and vary such investments and dispose off and apply and expend all or any part thereof for the benefit of the Company, in such manner and for such purposes as the Board in their absolute discretion think conducive to the interest of the Company notwithstanding that the matters to which the Board apply or upon which they expend the same or any part thereof or upon which the capital moneys of the Company might rightly be applied or expended and to divide the General Reserve or Reserve Fund into such special funds as the Board may think fit with full power to transfer the whole or any portion of a Reserve Fund or division of a Reserve Fund to another Reserve Fund and/or division of a Reserve Fund and with full power to employ the assets constituting all or any of the above funds including the depreciation fund in the business of the Company or in purchase or repayment of redeemable preference shares, debentures or debenture-stock and without being bound to keep the same separate from the other assets and without being bound to pay interest on the same with power however to the Board at their discretion to pay or allow to the credit of such funds interest at such rate as the Board may think proper.
- (17) To appoint and at their discretion remove or suspend such general managers, secretaries, assistants, supervisors, scientists, technicians, engineers, consultants, legal, medical or economic advisers, research workers, labourers, clerks, agents and servants for permanent, temporary or special services as they may from time to time think fit and to determine their powers and duties and to fix their salaries or emoluments or remuneration and acquire security in such instances and to such amounts as they may think fit and also from time to time provide for the management and transactions of the affairs of the Company in any specified locality in India or elsewhere in such manner as they think fit.
- (18) From time to time and at any time to establish any local Board for managing of the affairs of the Company in any specified locality in India or elsewhere and to appoint any person to be members of such local Board or managers or agencies and to fix their remuneration.
- (19) Subject to provisions of the Act, from time to time and at any time, to delegate to any persons so appointed any of the powers, authorities and discretions for the time being vested in the Board, other than their powers to make calls or to make loans or borrow moneys and to authorise the members for the time being of such local Board or any of them to fill up any vacancies therein and to act notwithstanding vacancies and such appointment or delegation may be made on such terms subject to such conditions as the Board may think fit and the Board may at any time remove any person so appointed and may annul or vary any such delegation.
- (20) At any time and from time to time by power of Attorney under the Seal of the Company, to appoint any person or persons to be the Attorney or Attorneys of the Company, for such purposes and with such powers, authorities and discretions (not exceeding those vested in or exercisable by the Board under these presents and excluding the power to make calls and excluding also,

except in their limits authorised by the Board, the power to make loans and borrow moneys) and for such period and subject to such conditions as the Board may from time to time think fit and any such appointments may (if the Board thinks fit) be made in favour of the members of any local Board established as aforesaid or in favour of any Company or the shareholders, Directors, Nominees or Managers of any Company or firm or otherwise in favour of any fluctuating body of persons whether nominated directly or indirectly by the Board and any such power of Attorney may contain such powers for the protection of convenience of persons dealing with such Attorneys as the Board may think fit and may contain powers enabling any such delegated Attorneys as aforesaid to sub-delegate all or any of the powers, authorities and discretion for the time being vested in them.

- (21) Subject to provisions of the Act, for or in relation to any of the matters aforesaid or otherwise for the purposes of the Company, to enter into all such negotiations and contracts and rescind and vary all such contracts and execute and do all such acts, deeds and things in the name and on behalf of the Company as they may consider expedient.
- (22) From time to time make, vary and repeal bye-laws for the regulations of the business of the Company, its officers and servants.
- (23) To purchase or otherwise acquire any lands, buildings, machinery, premises, hereditaments, property, effects, assets, rights, credits, royalties, business and goodwill of any Joint Stock Company carrying on the business which the Company is authorised to carry on in any part of India.
- (24) To purchase, take on lease for any term or terms of years or otherwise acquire any factories, or any land or lands, with or without buildings and out-houses thereon, situate in any part of India, at such price or rent and under and subject to such terms and conditions as the Directors may think fit and in any such purchase, lease or other acquisition to accept such title as the Directors may believe or may be advised to be reasonably satisfactory.
- (25) To insure and keep insured against loss or damage by fire or otherwise for such period and to such extent as it may think proper all or any part of the buildings, machinery, goods, stores, produce and other movable property of the Company, either separately or co-jointly, also to insure all or any portion of the goods, produce, machinery and other articles imported or exported by the Company and to sell, assign, surrender or discontinue any policies of assurance effected in pursuance of this power.
- (26) To purchase or otherwise acquire or obtain licence for the use of and to sell, exchange or grant licence for the use of any trade mark, patent, invention or technical know-how.
- (27) To sell from time to time any articles, materials, machinery, plants, stores and other articles and things belonging to the Company as the Board may think proper and to manufacture, prepare and sell waste and bye-products.
- (28) From time to time to extend the business and undertaking of the Company by adding, altering or enlarging all or any of the buildings, factories, workshops, premises, plant and machinery, for the time being the property of or in the possession of the Company or by erecting new or additional building and to expend such sum of money for the purpose aforesaid or any of them as may be thought necessary or expedient.
- (29) To undertake on behalf of the Company any payment of all rents and the performance of the covenants, conditions and agreements contained in or reserved by any lease that may be granted or assigned to or otherwise acquired by the Company and to purchase the reversion or reversions and otherwise to acquire the free hold sample of all or any of the hands of the Company for the time being held under lease or for an estate less than free hold estate.
- (30) To improve, manage, develop, exchange, lease, sell, resell and repurchase, dispose off, deal or otherwise turn to account, any property (movable or immovable) or any rights or privileges belonging to or at the disposal of the Company or in which the Company is interested.
- (31) To let, sell or otherwise dispose off, subject to the provisions of Section 293 of the Act and of the other Articles, any property of the Company, either absolutely to conditionally and in such manner and upon such terms and conditions in all respects as it thinks fit and to accept payment of satisfaction for the same in cash or otherwise as it thinks fit.
- (32) Before recommending any dividend, to set aside out of the profits of the Company such sums as they may think proper for depreciation or to create a Depreciation Fund, Insurance Fund, General Reserve, Reserve Fund, Sinking Fund or any special or other Fund or Funds or accounts or accounts to meet contingencies, or to pay Redeemable preference shares, debenture or debenture stock or special dividends or for equalizing dividends, or for repairing, improving, extending and maintaining any part of the property of the Company, and/or for such other purposes (including the purposes referred to in the last two preceding sub-clauses) as the Directors may, in their absolute discretion think conducive to the interests of the Company and to invest the several sums so set aside or as much thereof as are required to be invested upon such investments (subject to the restrictions imposed by the Act and these Articles) as the Directors may think fit from time to time to deal with and vary any such investments and dispose of and apply and expend all or any part thereof for the benefit of the Company, in such manner and for such purposes as the Directors (subject to such restrictions as aforesaid) in their absolute discretion think conducive to the interests of the Company notwithstanding that the matters to which the Directors apply or upon which they expend the same or any part thereof may be matters to or upon which the Capital moneys of the Company might rightly be applied or expended and to divide the Reserve, General Reserve, or the Reserve Fund into such special funds as the Directors may think fit, and to employ the assets constituting all or any of the above funds or accounts, including the Depreciation Fund appropriated out of the net profits in the business of the Company or in the purchase or repayment of Redeemable Preference Shares, debentures or debenture-

stock and that without being bound to keep the same separately from the other assets and without being bound to pay or allow interests, on the same with power however to the Director at their discretion to apply or allow interests, on the same with power however to the Directors at their discretion to pay allow to the credit of such fund interest at such rate as the Directors may think proper.

- (33) To comply with the requirements of any local law which the Company is not bound to comply with but which in their opinion it shall be in the interests of the Company necessary or expedient to comply with.
- (34) From time to time and at any time to establish any Local Board for managing any of the affairs of the Company in any specified locality in India or elsewhere and to appoint any person to be members of any Local Board, or any managers or agents and to fix their remuneration.
- (35) Subject to the provisions, of the Act and these Articles, to delegate the powers, authorities and discretions vested in the Directors to any person, firm, company, or fluctuating body of persons as aforesaid.

## **MINUTES**

### **Minutes to be made**

- 172.** (1) Every company shall cause minutes of the proceedings of every general meeting of any class of shareholders or creditors, and every resolution passed by postal ballot and every meeting of its Board of Directors or of every committee of the Board, to be prepared and signed in such manner as may be prescribed and kept within thirty days of the conclusion of every such meeting concerned, or passing of resolution by postal ballot in books kept for that purpose with their pages consecutively numbered.
- (2) Each page of every such books shall be initialed or signed and the last page of the record of proceedings of each meeting in such books shall be dated and signed.
- (a) in the case of minutes of proceedings of a meeting of Board or of a committee thereof by the Chairman of the said meeting or the Chairman of the next succeeding meeting.
  - (b) in the case of proceedings of the General Meeting, by the Chairman of the said meeting within the aforesaid period of thirty days or in the event of the death or inability of that Chairman, within that period by a Director duly authorised by the Board for the purpose.
- (3) In no case minutes of proceedings of a meeting shall be attached to any such book as aforesaid by posting or otherwise.
- (4) The minutes of each meeting shall contain a fair and correct summary of the proceedings thereof.
- (5) All appointment of officers made at any of the meetings aforesaid shall be included in the minutes of the meeting.
- (6) In the case of a meeting of the Board of Directors or a committee of the Board the minutes shall contain :
- (a) the names of the Directors present at the meeting :
  - (b) in the case of each resolution passed at the meeting the names of the Directors, if any, dissenting from or not concurring in the resolution.
- (7) Nothing contained in clauses (1) to (6) hereof shall be deemed to require the inclusion in any such minutes of any matter which in the opinion of the Chairman of the meeting:
- (a) is or could reasonably be regarded as defamatory of any person;
  - (b) is irrelevant or immaterial to the proceeding; or
  - (c) is detrimental to the interest of the Company.

The Chairman shall exercise an absolute discretion in regard to the inclusion or non-inclusion of any matter in the minutes on the ground specified in this sub-clause.

### **Minutes to be evidence of the proceedings**

- 173.** The minutes of proceedings of every General Meeting and of the proceedings of every meeting of the Board or of every committee kept in accordance with the provisions of Section 118 of the Act shall be evidence of the proceedings recorded therein.

### **Presumptions**

- 174.** Where the minutes of the proceedings of any General Meeting of the Company or of any meeting of the Board or of a Committee of Directors have been kept in accordance with the provisions of Section 118 of the Act, until the contrary is proved, the meeting shall be deemed to have been duly called and held, all proceedings thereat to have been duly taken place and in particular all appointments of Directors or Liquidators made at the meeting shall be deemed to be valid.

## **THE SECRETARY**

### **Secretary**

175. The Directors shall appoint a Whole time Secretary of the Company possessing the prescribed qualification for such term, at such remuneration and upon such conditions as they may think fit and any secretary so appointed may be removed by them. The main functions of the Secretary shall be the responsibility for maintaining Records and Registers required to be kept under the Act and these Articles, making the necessary returns to the Registrar of Companies under the Act and these Articles and for getting the necessary documents registered with the registrar and for carrying out all other administrative and ministerial acts, duties and functions which a Secretary of a Company is normally supposed to carry out, such as giving the necessary notices to the members, preparing the agenda of meetings, issuing notices to Directors, preparing minutes of meeting of members and of Directors and of any Committee of Directors and maintaining minute books and other statutory documents, and he shall carry out and discharge such other functions and duties as the Directors or the Managing Director may from time to time require him to do so.

## **THE SEAL**

### **The Seal, its custody and use**

176. (a) The Board of Directors shall provide a Common Seal for the purpose of the Company and shall have power from time to time to destroy the same and substitute a new seal in lieu thereof and the Board shall provide for the safe custody of the Seal for the time being, under such regulations as the Board may prescribe.
- (b) The Seal shall not be affixed to any instrument except by the authority of the Board of Directors or a Committee of the Board previously given and in the presence of at least two Directors of the Company or at least one Director and Secretary or any other person duly authorised by the Board, both of whom shall sign every instrument to which the seal is affixed.

Provided further, that the certificates of shares or debentures shall be sealed in the manner and in conformity with the provisions of the Act and rules, framed there under.

## **DIVIDEND**

177. The company in general meeting may declare dividends, but no dividend shall exceed the amount recommended by the Board.

- 1) Subject to the provisions of section 123, the Board may from time to time pay to the members such interim dividends as appear to it to be justified by the profits of the company.
- 2) The Board may, before recommending any dividend, set aside out of the profits of the company such sums as it thinks fit as a reserve or reserves which shall, at the discretion of the Board, be applicable for any purpose to which the profits of the company may be properly applied, including provision for meeting contingencies or for equalizing dividends; and pending such application, may, at the like discretion, either be employed in the business of the company or be invested in such investments (other than shares of the company) as the Board may, from time to time, think fit.
- 3) The Board may also carry forward any profits which it may consider necessary not to divide, without setting them aside as a reserve.
- 4) Subject to the rights of persons, if any, entitled to shares with special rights as to dividends, all dividends shall be declared and paid according to the amounts paid or credited as paid on the shares in respect whereof the dividend is paid, but if and so long as nothing is paid upon any of the shares in the company, dividends may be declared and paid according to the amounts of the shares.
- 5) No amount paid or credited as paid on a share in advance of calls shall be treated for the purposes of this regulation as paid on the share.
- 6) All dividends shall be apportioned and paid proportionately to the amounts paid or credited as paid on the shares during any portion or portions of the period in respect of which the dividend is paid; but if any share is issued on terms providing that it shall rank for dividend as from a particular date such share shall rank for dividend accordingly.
- 7) The Board may deduct from any dividend payable to any member all sums of money, if any, presently payable by him to the company on account of calls or otherwise in relation to the shares of the company.
- 8) Any dividend, interest or other monies payable in cash in respect of shares may be paid by cheque or warrant sent through the post directed to the registered address of the holder or, in the case of joint holders, to the registered address of that one of the joint holders who is first named on the register of members, or to such person and to such address as the holder or joint holders may in writing direct. Every such cheque or warrant shall be made payable to the order of the person to whom it is sent.
- 9) Any one of two or more joint holders of a share may give effective receipts for any dividends, bonuses or other monies payable in respect of such share.
- 10) Notice of any dividend that may have been declared shall be given to the persons entitled to share therein in the manner mentioned in the Act.
- 11) No dividend shall bear interest against the company.



### **Debts may be deducted**

178. (a) The Directors may retain any dividends on which the Company has a lien and may apply the same in or towards the satisfaction of the debts, liabilities or engagements in respect of which the lien exists.

### **Company may retain dividends**

- (b) The Board of Directors may retain the dividend payable upon shares in respect of which any person is under the transmission Article entitled to become a member or which any person under that Article is entitled to transfer until such person shall become a member or shall duly transfer the same.

### **Capital paid up in advance at interest not to earn dividend**

179. Where the capital is paid in advance of the calls upon the footing that the same shall carry interest, such capital shall not, whilst carrying interest, confer a right to dividend or to participate in profits.

### **Dividends in proportion to amount paid up**

180. All dividends shall be apportioned and paid proportionately to the amounts paid or credited as paid on the shares during any portion or portions of the period in respect of which the dividend is paid but if any share is issued on terms, providing that it shall rank for dividends as from a particular date, such share shall rank for dividend accordingly.

No member shall be entitled to receive payment of any interest or dividend or bonus in respect of his share or shares, whilst any money may be due or owing from him to the Company in respect of such share or shares (or otherwise however either alone or jointly with any other person or persons) and the Board of Directors may deduct from the interest or dividend to any member, all such sums of money so due from him to the Company.

### **Effect of Transfer of shares**

181. A transfer of shares shall not pass the right to any dividend declared therein before the registration of the transfer.

### **Dividend to joint holders**

182. Any one of several persons who are registered as joint holders of any share may give effectual receipts for all dividends or bonus and payments on account of dividends in respect of such shares.

### **Dividend how remitted**

183. The dividend payable in cash may be paid by cheque or warrant sent through post direct to registered address of the shareholder entitled to the payment of the dividend or in case of joint holders, to the registered address of that one of the joint holders which is first named on the register of members or to such person and to such address as the holders or the joint holder may in writing direct. The Company shall not be liable or responsible for any cheque or warrant or pay slip or receipt lost in transit or for any dividend lost to the member or person entitled thereto by forged endorsement of any cheque or warrant or forged signature on any pay slip or receipt or the fraudulent recovery of the dividend by any other means.

### **Notice of dividend**

184. Notice of the declaration of any dividend whether interim or otherwise shall be given to the registered holder of share in the manner herein provided.

### **Dividend Reserves**

185. The Directors may, before recommending or declaring any dividend set aside out of the profits of the Company such sums as they think proper as a reserve or reserves which shall, at the discretion of the Directors be applicable for meeting contingencies or for any other purpose to which the profits of the Company may be properly applied and pending such application may, at the like discretion either be employed in the business of the Company or be invested in such investments in such manner or as may be permitted (other than shares of the Company) as the Directors may from time to time think fit.

### **Dividend to be paid within thirty days**

186. The Company shall pay the dividend or send the warrant in respect thereof to shareholders entitled to the payment of dividend, within thirty days from the date of the declaration unless :
- (a) Where the dividend could not be paid by reason of the operation of any law.
  - (b) Where a shareholder has given directions regarding the payment of the dividend and those directions cannot be complied with.
  - (c) Where there is a dispute regarding the right to receive the dividend.
  - (d) Where the dividend has been lawfully adjusted by the Company against any sum due to it from shareholder; or
  - (e) Where for any other reason, the failure to pay the dividend or to post the warrant within the period aforesaid was not due to any default on the part of the Company.

### **Unclaimed dividend**

**187.** No unpaid/unclaimed dividend shall be forfeited by the Board and the Directors shall comply with the provisions of Section 124 of the Companies Act, 1956, as regard unclaimed dividends.

### **Set-off of call against dividend**

**188.** Any General Meeting declaring a dividend may on the recommendation of the Directors make a call on the members of such amount as the meeting fixes but so that the call on each member shall not exceed the dividend payable to him and so that the call be made payable at the same time as the dividend and the dividend may, if so arranged between the Company and the members, be set off against the calls.

### **Dividends in cash**

**189.** No dividend shall be payable except in cash, provided that nothing in this Article shall be deemed to prohibit the capitalisation of the profits or reserves of the Company for the purpose of issuing duly paid up bonus shares or paying up any amount for the time being unpaid on any shares held by members of the Company.

### **Dividend right shares and bonus shares to be held in abeyance**

**190.** Where any instrument of transfer of shares has been delivered to any company for registration and the transfer of such shares has not been registered by the Company, it shall, notwithstanding any thing contained in any other provision of this Act :

- (a) Transfer the dividend in relation to such shares to the special account referred to in Section 205A unless the Company is authorised by the registered holder of such share in writing to pay such dividend to the transferee specified in such instrument of transfer; and
- (b) Keep in abeyance in relation to such shares any offer of right shares under clause (a) of sub-section (c) of Section 81 and any issue of fully paid-up bonus shares in pursuance of sub-section (8) of Section 205.

## **CAPITALISATION**

### **Capitalization**

- 191.** (1) The Company in General Meeting may, upon the recommendation of the Board, resolve :
- (a) that it is desirable to capitalise any part of the amount for the time being standing to the credit of the Company's reserve accounts or to the credit of the profit and loss account or otherwise available for distribution; and
  - (b) that such sum be accordingly set free for distribution in the manner specified in clause (2) amongst the members who would have been entitled thereto, if distributed by way of dividend and in the same proportions.
- (2) The sum aforesaid shall not be paid in cash but shall be applied, subject to the provision contained in clause (3) either in or towards.
- (i) paying up any amount for the time being unpaid on any shares held by such members respectively.
  - (ii) paying up in full unissued shares of the Company to be allocated and distributed, credited as fully paid up to and amongst members in the proportions aforesaid; or
  - (iii) partly in the way specified in such clause (i) and partly in that specified in sub-clause (ii).
- (3) A share premium account and a capital redemption reserve account may, for the purpose of this regulation, only be applied in the paying up of unissued shares to be issued to members of the Company as fully paid bonus shares.
- (4) The Board shall give effect to the resolution passed by the Company in pursuance of this regulation.

### **Fractional certificates**

- 192.** (1) Whenever such a resolution as aforesaid shall have been passed, the Board shall
- (a) make all appropriations and applications of the undivided profits resolved to be capitalised thereby and all allotments and issues of fully paid shares and
  - (b) generally do all acts and things required to give effect thereto
- (2) The Board shall have full power:
- (a) to make such provision, by the issue of fractional cash certificate or by payment in cash or otherwise as it think fit, in the case of shares becoming distributable in fractions, also
  - (b) to authorise any person to enter, on behalf of all the members entitled thereto, into an agreement with the Company providing for the allotment to them respectively credited as fully paid up, of any further shares to which they may be entitled upon such capitalisation or (as the case may require) for the payment by the Company on their behalf, by the application thereof of either respective proportions of the profits resolved to be capitalised of the amounts remaining unpaid on their existing shares.

- (3) Any agreement made under such authority shall be effective and binding on all such members.
- (4) That for the purpose of giving effect to any resolution, under the preceeding paragraph of this Article, the Directors may give such directions as may be necessary and settle any question of difficulties that may arise in regard to any issue including distribution of new equity shares and fractional certificates as they think fit.

## **ACCOUNTS**

### **Books of accounts to be kept**

- 193.** The Company shall prepare and keep at its registered office proper books of account as would give a true and fair view of the state of affairs of the Company or its transaction with respect to :
- (a) all sums of money received and expended by the Company and the matters in respect of which the receipt and expenditure take place;
  - (b) all sales and purchases of goods by the Company;
  - (c) the assets and liabilities of the Company; and
  - (d) if so required by the Central Government, such particulars relating to utilisation of material or labour or other items of cost as may be prescribed by that Government.

Provided that all or any of the books of account aforesaid may be kept at such other place in India as the Board of Directors may decide and when the Board of Directors so decides, the Company shall, within seven days of the decision file with the Registrar a notice in writing giving the full address of that other place.

- 194.** Where the Company has a branch office, whether in or outside India, the Company shall be deemed to have complied with the provisions of clause (1) if proper books of account relating to the transactions effected at the branch are kept at that office and proper summarised returns, made up to date at intervals of not more than three months, are sent by the branch office to the Company at its registered office or the other place referred to in clause 193. The books of account and other books and papers shall be open to inspection by any Director during business hours.

### **Inspection by members**

- 195.** (a) The Directors shall from time to time determine whether and to what extent and at what time and places and under what conditions or regulations the accounts and works of the Company or any of them shall be open to the inspection of member not being Directors.
- (b) No member (not being a Director) shall have any right of inspecting any account books or documents of the Company except as allowed by law or authorised by the Board or by the Company in General meeting.

### **Statements of Consolidated Accounts to be furnished to General Meeting**

- 196.** The Board of Directors shall from time to time in accordance with Sections 129 and 134 of the Act, cause to be prepared and laid before each Annual General Meeting, Consolidated accounts including a Profit and Loss Account for the financial year of the Company and a Balance Sheet made up as at the end of the financial year which shall be a date which shall not precede the day of the meeting by more than six months or such extended period as shall have been granted by the Registrar under the provisions of the Act. The Consolidated accounts if any shall be approved by the Board of Directors before they are signed on behalf of the Board at least by the Chair Person of the Company where he is authorized by the Board or by two directors out of which one shall be managing director and the Chief Executive Officer and the company secretary of the company, wherever they are appointed, for submission to the auditor for his report thereon.

### **Right of member to copies of Balance Sheet and Auditors' Report**

- 197.** A copy of the consolidated accounts (including the balance sheet, profit and loss account, the Auditors' Report and every other document required by law to be annexed or attached as the case may be, to the balance sheet) which is to be laid before a Company in general meeting shall, not less than twenty-one days before the date of the meeting, be sent to every member of the Company, to every preference shareholder or to every trustee for the holders of any debentures issued by the Company, whether such member, preference shareholders or trustee is or is not entitled to have notices of general meetings of the Company sent to him and to all persons other than such members, preference shareholders or trustees, being persons so entitled, Provided that it will not be required to send a copy of the documents aforesaid :
- (i) to a member or holder of debentures, of the Company, who is not entitled to have notices of general meetings of the Company sent to him and of whose address the Company is unaware;
  - (ii) to more than one of the joint holders of any shares or debentures none of whom is entitled to have such notices sent to him;
  - (iii) in the case of joint holders of any shares or debentures, some of whom are and some of whom are not entitled to have such notices sent to them, to those who are not so entitled;

- (iv) in the case of a Company whose shares are listed on a recognised stock exchange, if the copies of the documents aforesaid are made available for inspection at its registered office during working hours for a period of twenty one days before the date of the meeting and a statement containing the salient features of such documents in the prescribed form or the copies of the documents aforesaid, as the Company may deem fit, is sent to every member of the Company and to every trustee for the holders of any debentures issued by the Company not less than twenty one days before the date of the meeting.

## **AUDIT**

### **Accounts to be audited**

- 198.** Once at least in every year the accounts of the Company shall be examined, balanced and audited and the correctness of the Profit and Loss Account and Balance Sheet ascertained by one or more Auditor or Auditors.

### **Appointment of Auditors**

- 199.** (1) Auditors shall be appointed and their qualifications, rights and duties regulated in accordance be with Sections 139, 140, 141, 142 143, 145 and 146 of the Act.
- (2) The Company shall at each Annual General Meeting appoint an Auditor or Auditors to hold office from conclusion of that meeting until the conclusion of the next Annual General Meeting and shall within seven days of the appointment give intimation thereof to the Auditor so appointed unless he is a retiring Auditor.
- (3) At any Annual General Meeting a Retiring Auditor, by whatsoever authority appointed, shall be re-appointed unless;
- (a) he is not qualified for re-appointment
- (b) he has given to the Company notice in writing of his unwillingness to be re-appointed;
- (c) a resolution has been passed at that meeting appointing somebody instead of him or providing expressly that he shall not be re-appointed; or
- (d) where notice has been given of an intended resolution to appoint some person or person in the place of Retiring Auditor and by reason of the death, incapacity or disqualification of that person or of all those persons as the case may be, the resolution cannot be proceeded with.
- (4) Where at Annual General Meeting, no Auditors are appointed or re-appointed the Central Government may appoint a person to fill the vacancy.
- (5) The Company shall within seven days of the Central Government's power under sub-clause (4) becoming exercisable give notice of that fact to the Government.
- (6) The Directors may fill any casual vacancy in the office of Auditors, but while any such vacancy continues, the surviving or continuing Auditor or Auditors (if any) may act but where such vacancy is caused by the resignation of an Auditor, the vacancy shall only be filled by the Company in General Meeting.
- (7) A person, other than a Retiring Auditor, shall not be capable of being appointed at an Annual General Meeting unless as special notice of a resolution for appointment of that person to the office of Auditor has been given by a member to the Company, not less than fourteen days before the meeting in accordance with the provisions of the Act and the Company shall send a copy of any such notice to Retiring Auditor and shall give notice thereof to the members in accordance with the provisions of the Act and all the other provisions of the Act shall apply in the matter. The provisions of this sub-clause shall also apply to a resolution that Retiring Auditor shall not be re-appointed.

### **Account when audited and approved to be conclusive except as to errors discovered within 3 months**

- 200.** Every account when audited and approved by a General Meeting shall be conclusive except as regards any errors discovered therein within three months next after the approval thereof. Whenever any such error is discovered within that period, the account shall be corrected and henceforth shall be conclusive.

## **DOCUMENTS AND NOTICES**

### **To whom documents must be served or given**

- 201.** Document or notice of every meeting shall be served or given on or to (a) every member, (b) every person entitled to a share in consequence of the death or insolvency of a member and (c) the Auditor or Auditors for the time being of the Company. PROVIDED that when the notice of the meeting is given by advertising the same in newspaper circulating in the neighborhood of the office of the Company a statement of material facts need not be annexed to the notice, as is required by the relevant Article, but it shall merely be mentioned in the advertisement that the statement has been forwarded to the members of the Company.

### **Members bound by documents or notices served on or given to previous holder**

- 202.** Every person, who by operation of law, transfer or other means whatsoever, shall become entitled to any share be bounded by every document or notice in respect of such share, which prior to his name and address being entered on the Register of Members, shall have been duly served on or given to the person from whom he derived his title to such share.

### **Service of documents**

- 203.** Where securities are held in a depository, the records of the beneficial ownership may be served by such Depository on the Company by means of electronic mode or by delivery of floppies or disks.

### **Authentication of documents and proceedings**

- 204.** Save as otherwise expressly provided in the Act, a document or proceedings requiring authentication by the Company may be signed by a Director, the Managing Director or the Secretary or other authorised officer of the Company and need not be under the Common Seal of the Company.

## **REGISTER AND DOCUMENTS**

### **Registers and documents to be maintained by the Company**

- 205.** A document may be served on the Company or an officer thereof by sending it to the Company or officer at the registered office of the Company, by post under certificate of posting or by Registered post or by leaving it at its Registered Office. The Company shall keep and maintain Registers, Books and Documents required by the Act or these Articles, including the following :

1. Register of Members
2. Register of Debenture Holders
3. Register of other Security Holders
4. Register of securities/ shares bought back
5. Register of Charges
6. Register of Directors, Key Managerial Personnel
7. Register of loans, investments, guarantees and securities
8. Register of Investments not held by the Company in its own name.
9. Register of contracts, arrangements in which the directors are interested.
10. Books of Accounts
11. All returns and forms filed with the Registrar of Companies
12. Such other statutory registers as may be prescribed under the relevant and applicable provisions of the Act.

### **Inspection of Registers**

- 206.** The Registers mentioned in clauses (1) and (6) of the foregoing Article and the minutes of all proceedings of general meetings shall be open to inspection and extracts may be taken there from and copies thereof may be required by any member of the Company in the same manner, to the same extent and on payment of the same fees as in case of the Register of Members of the Company provided for in clause (c) thereof Copies of entries in the Registers mentioned in the foregoing Article shall be furnished to the persons entitled to the same on such days and during such business hours as may be consistent with the provisions of the Act in that behalf as determined by the Company in General Meeting.

### **Take Over**

- 207.** On listing of equity shares under depository mechanism on the Singapore Exchange Securities Trading Limited, the Singapore Take-over and Merger Laws and Regulations, including any amendments, modifications, revisions, variations or re-enactments thereof, shall apply, mutatis mutandis, to all take-over offers for our Company.

On listing of the Company on a stock exchange in India, the Singapore Take-over and Merger Laws and Regulations cease to apply to all take-over offers for our Company.

## **WINDING UP - RECONSTRUCTION**

### **Distribution of Assets**

**208.** If the Company shall be wound up and the assets available for distribution among the members as such shall be insufficient to repay the whole of the paid up capital, such assets shall be distributed so that as nearly as may be the losses shall be borne by the members in the proportion to the capital paid up or which ought to have been paid up at the commencement of winding up on the shares held by them respectively and if in the winding up, the assets available for distribution among the members shall be more than sufficient to repay the whole of the capital paid up at the commencement of the winding up, the excess shall be distributed amongst members in proportion to the capital at the commencement of the winding up, paid up or which ought to have been paid up on the shares held by them respectively. But this Article is to be without prejudice to the rights of the holders of shares issued upon special terms and conditions.

### **Distribution in specie or kind**

- 209.** (a) If the Company shall be wound up, whether voluntarily or otherwise, the liquidator may, with the sanction of a special resolution, divide amongst the contributories in specie or kind, any part of the assets of the Company and may with the like sanction vest any part of the assets of the Company in Trustees upon such trusts for the benefit of the contributories or any of them as the Liquidator, with the like sanction, shall think fit.
- (b) If thought expedient any such division may subject to the provisions of the Act be otherwise than in accordance with the legal rights of the contributories (except where unalterably fixed by the Memorandum of Association) and in particular any class may be given preferential or special rights or may be excluded altogether or in part but in case any division otherwise than in accordance with the legal rights of the contributories, shall be determined on any contributory who would be prejudicial thereby shall have a right to dissent and ancillary rights as if such determination were a special resolution passed pursuant to Section 319 of the Act.
- (c) In case any shares to be divided as aforesaid involve a liability to calls or otherwise, any person entitled under such division to any of the said shares may within ten days after the passing of the special resolution by notice in writing direct the liquidator to sell his proportion and pay him the net proceeds and the liquidator shall, if practicable, act accordingly.

### **Right of shareholders in case of sale**

**210.** A special resolution sanctioning a sale to any other company duly passed pursuant to Section 319 of the Act may, subject to the provisions of the Act, in like manner as aforesaid determine that any shares or other consideration receivable by the Liquidator be distributed against the members otherwise than in accordance with their existing rights and any such determination shall be binding upon all the members subject to the rights of dissent and consequential right conferred by the said sanction.

## **Indemnity and responsibility**

### **Directors and others' right to indemnity**

**211.** Subject to the provisions of the Act, every Director, key managerial persons or officer or servant of the Company or any person (whether an officer of the Company or not) employed by the Company as auditor, shall be indemnified by the Company against and it shall be the duty of the Directors out of the funds of the Company, to pay all costs, charges, losses and damages which any such person may incur or become liable to by reason of any contract entered into or any act, deed, matter or thing done, concurred in or omitted to be done by him in any way in or about the execution or discharge of his duties or supposed duties (except such, if any, as he shall incur or sustain through or by his own wrongful act, neglect or default) including expenses and in particular and so as not to limit the generality of the foregoing provisions against all liabilities incurred by him as such Director, Officer or Auditor or other Officer of the Company in defending any proceedings whether civil or criminal in which judgment is given in his favour or in which he is acquitted or in connection with any application under Section 633 of the Act in which relief is granted to him by the Court.

### **Director, Officer not responsible for acts of others**

**212.** Subject to the provisions of Section 201 of the Act, no Director, Auditor or other Officer of the Company shall be liable for the acts, receipts, neglects or defaults of any other Director or Officer or for joining in any receipt or other act for conformity or for any loss or expenses happening to the Company through the insufficiency or deficiency of title to any property acquired by order of the Directors for or on behalf of the Company or for the insufficiency or deficiency of any security in or upon which any of the moneys of the Company shall be invested or for any loss or damages arising from the insolvency or tortuous act of any person, firm or company to or with whom any moneys, securities or effects shall be entrusted or deposited or any loss occasioned by any error of judgment, omission, default or oversight on his part or for any other loss, damage or misfortune whatever shall happen in relation to execution of the duties of his office or in relation thereto unless the same shall happen through his own dishonesty.

## **SECURITY CLAUSE**

### **Secrecy Clause**

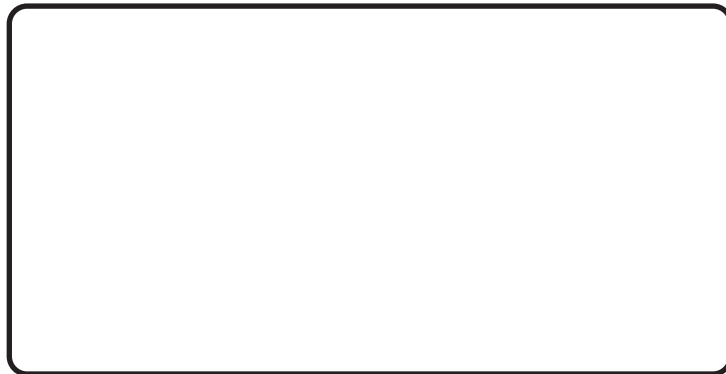
**213.** Every Director, Manager, Auditor, Treasurer, Trustee, Member of a Committee, Officer, servant, Agent, Accountant or other person employed in the business of the Company shall, if so required by the Director, before entering upon his duties, sign a declaration pledging himself to observe a strict secrecy respecting all transactions and affairs of the Company with the customers and the state of the accounts with individuals and in matter thereto and shall, by such declaration pledge himself not to reveal any of the matters which may come to his knowledge in the discharge of his duties, except when required to do so by the Directors or by law or by the designated Stock Exchange or by the person to whom such matters relate and except so far as may be necessary in order to comply with any of the provisions in these presents contained.

### **No member to enter the premises of the Company without permission**

**214.** No member or other person (not being a Director) shall be entitled to visit or inspect any property or premises of the Company without the permission of the Board of Directors or Managing Director or to inquire discovery of or any information respecting any details of the company's trading or any matter which is or may be in the nature of the trade secret, mystery of trade, secret process or any other matter which relate to the conduct of the business of the Company and which in the opinion of the Directors, it would be inexpedient in the interest of the Company to disclose.

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